



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

**SRI SANATAN DHARAM PRAKASH CHAND KANYA
SNATKOTTAR MAHA VIDYALAYA**

OPP- NEHRU STADIUM, VIDHYAPURI ROAD, ROORKEE
247667

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shri Sanatan Dharam Rakshini Sabha, Roorkee being aware of the significance of education initiated facilities for girls education at school level in 1940. Later in 1966, it gave an opportunity to the girls of this area to pursue higher education with the establishment of Sri Sanatan Dharm Prakash Chand Kanya Snatkottar Mahavidhyalaya, Roorkee. The college was started with faculty of arts in seven subjects Viz Hindi, English, Political Science, Sanskrit, Sociology, Economics, Drawing & Painting. Keeping in view the developments in higher education scenario in the country and need of the hour, undergraduate course in faculty of science was started in 1998. Postgraduate courses in Political science and Drawing & painting were introduced in the year 2006 and hence the name S.S.D.P.C. Girls P.G. College, Roorkee.

Established in the year 1966, Sri Sanatan Dharm Prakash Chand Kanya Snatkottar Mahavidhyalaya, is located in Roorkee, (district Haridwar), which is also known as the city of learning. College has a semi-urban base, however, majority of the students belong to rural neighborhood. College is exclusively for girls and provides education to students of all castes and creeds. It is affiliated to Hemvati Nandan Bahuguna Garhwal Central University, Srinagar (Uttarakhand).

College receives grants from the State Government towards salaries of the regular staff and from U.G.C. for general infrastructural development. College has been recognized for its academic excellence in the district and its achievements outshine all other institutions of Arts & Science in this region. Our students regularly secure positions in the merit list of the University and are serving in leading companies and institutions.

College is having well qualified and devoted faculty & staff members who work tirelessly with complete team spirit and a sense of belonging. This culminates into a rich learning environment that is open, respectful, caring and safe. Their continuous efforts have brought many laurels to our credit in the field of academics and other co-curricular areas. College is making all efforts to nurture academic talent of students in a disciplined environment.

Vision

To facilitate and provide quality education to girls imbibing moral values, fostering leadership and managerial excellence to serve the nation in the 21st century.

Mission

- **To provide quality education aiming at holistic development of students.**

- To develop cohesive leadership at all levels so as to provide a vibrant culture sensitive to the needs of society and nation.
- To empower girls by enhancing their capabilities and potential through career oriented programs and activities.
- To collaborate with educational institutions of repute for exchange and expansion of knowledge.
- To provide a safe, healthy and sustainable atmosphere to support teaching-learning and research.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

STRENGTH

- Congenial education environment .
- Energetic and qualified faculty often invited to various social and cultural organizations as experts.
- Dedicated and well mannered staff.
- Well stocked library with koha software and adequate Reading Room facility.
- Clean, airy and lighted class rooms.
- Well equipped laboratories.
- ICT enabled class rooms, high speed net connectivity.
- Vast range of co-curriculars activities which offer students opportunity to identify their talents.
- Regular publication of annual college magazine “Aparajita”
- Preference to activity based and innovative learning.
- Excellent examination results with continuous merit positions in University merit.
- Obedient and disciplined students.
- Co-operative and pro-active management.

Institutional Weakness

WEAKNESS

- Rural background of students and illiteracy of guardians.
- Students from poor family background hence unable to purchase books and other expensive subjects materials .
- Students with weak foundation of subjects & lack of career consciousness .
- Lack of space and adequate facilities for research work.
- P.G. education available in two subjects only.
- Limited autonomy in the design of curricula as being an affiliated college of the university.
- The process of regular appointment of faculty/ staff is very slow due to procedural delays as a result many post are lying vacants.
- No grant from state government for infrastructure development.
- The college is in the vicinity of a very crowded location which does not allow expansion as per growing needs .

Institutional Opportunity

OPPORTUNITY

- Secured and safe environment.
- Being the girls institution they have the opportunity for their full exposure.
- Students get more care and a mutual understanding by female faculty and staff members .
- Opportunities for career counseling, english speaking classes, computer classes etc.
- Being closed to many intitutions of repute viz IIT, CBRI, GKU etc. offers an opportunity for sharing their platforms on various occasions.

Institutional Challenge

CHALLENGES

- Shaping mindset and grooming personality of students coming from a financially weak/rural background.
- Making students career conscious increasing their level of awareness.
- Organising the academic and co-curricular activities in a limited area.
- To attract the cream of the students towards the college.
- To expose students of hindi background towards latest trends in sciences, and other subjects

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our vision is focused on the empowerment of women by imparting quality education, high moral values, character building, spirit of equality & co-operation.

All sections of society including weaker sections of the society such as SC, ST, OBC & minority are given opportunity to improve their performance in studies and get their rightful place in the society.

College follows the curriculum of HNB Garhwal University Srinagar, a central university. Faculty members incorporate the latest development in their respective subject areas so as to make the students aware of the latest trends. Utilisation of I.C.T. and interactive teaching methods is promoted in the college.

Wide range of subject combinations are available both in arts and science streams at UG level. Applied subjects like computer science and microbiology are also offered.

To improve the employability of the students, short term enrichment courses in English speaking, Computer literacy, Sanskrit speaking, GK have recently been started in the college.

NSS, Red Ribbon Club, Green Brigade, Life skill lectures and workshops etc are helpful in giving the right foundation and skills to the students for their future life.

Regular feedback from all stakeholders has made the system responsible and sensitive enough to provide quality education. The college has also initiated Parent Teacher interactions.

Teaching-learning and Evaluation

Student enrollment process being followed is as per norms laid down by affiliating university and state government. It caters to the entire spectrum of the society.

Admissions are made strictly on the basis of merit. Reservation policy of state government is followed in all the courses. Students of Uttarakhand state get primacy over students from other states and only a maximum of 10 % candidates of other states can be admitted.

Use of modern techniques like ICT, increase in number of books and platforms like **Vistaar** and **Disha** has been acting as catalyst to strengthen learning process. High attendance in classes expresses efforts of teachers. In science faculty teachers make efforts to nurture scientific temperament with the help of projects and experiments. Access to internet through broadband facility also enables them to impart clear concepts of the subject to the students through video lectures etc.

Staff selection process has been transparent and as per directives of UGC and Directorate of Higher Education Uttarakhand. Our faculty members are well qualified (PhD, MPhil or NET) and are self driven.

College adopts evaluation process as per guidelines of university. In PG, semester system has been implemented since 2011 and credit system is being followed. Summative as well as formative evaluation pattern is followed. In UG programs, performance of students during session is assessed with the help of tests, quiz, assignments, presentations and thus slow and advance learners are identified and guided accordingly. Evaluative process is transparent and students have opportunity to see their marked answer sheets before final uploading.

Performance of the students has been excellent in university examinations and overall pass percentage surpasses the percentage of other colleges of city/ district. Students are sensitized towards environment, gender issues and social issues through various activities and thus being trained as a responsible citizen. Leadership qualities are inculcated through prefect system, NSS and other activities. Students of Drawing and Painting are motivated towards self employment by organising exhibitions and workshops.

Research, Innovations and Extension

Primary focus in the college is on UG education as it is running UG program in arts and science. PG program in political science and Drawing & Painting have been started since 2006 under self financing mode. Therefore, research and consultancy is not the prime area of our working. However, to expose faculty towards latest knowledge and to create a research orientation following efforts are being made:

Research committee has been constituted and teachers. Access to reference books available in the library, Internet through broadband facility and subscription to journals of art and science disciplines are supplementing the information required for research work and students are also getting oriented towards research culture. This is reflected in their interest for opting dissertation based elective paper at UG level.

Faculty members have started taking active participation in conferences, seminars, workshops, exhibitions etc. Presentation and publication research papers is being encouraged by providing leave and also financial assistance in some cases. Some faculty members are getting recognition as resource person and session chairperson in spite of their UG teaching background. A few are in editorial boards of journals. Paintings of our students and teachers are well appreciated. Faculty members have also received awards for their creative contributions.

College is also fulfilling its social responsibility through its extension activities like NSS, Red Ribbon Club, Green Brigade etc. The Institution is promoting student engagement in neighborhood community network by adopting a village for seven days special camp. College students are also involved in conducting the surveys on under privileged and vulnerable sections of society.

Infrastructure and Learning Resources

Institution has a policy of continuous development and up-gradation of

infrastructure which is very well reflected in the construction and expansion of building and other facilities like Generator, Invertors, CCTV etc. available in the college over the period of last five years.

College has spacious class rooms, well equipped laboratories and other facilities for effective teaching-learning. Science laboratories are well maintained and updated regularly for UG level curriculum.

Well stocked library with rich collection of books (more than 24000), encyclopedias and periodicals is centre of learning. It is having a separate IT zone for accessing Internet thus giving an opportunity to users to acquire advance knowledge. Library is using KOHA software and system of cataloguing used is COPAC. A computer section upstairs in the library is being used as a centre for e-learning to impart basic computer skills to students. Students are guided to avail library facility.

The College has water coolers with aqua-guards exclusively for students. The entire college has power backup ensured by a heavy duty Generator of 25 KVA. Management is active enough to look after maintenance and building related work. Campus area is limited but thoughtful efforts for optimum utilisation of our limited space have resulted in creation of space and facilities for extra-curricular activities as well.

To keep pace with changing times management has been successful in getting additional land of 35000 Sqft for expansion of college and plans for its development are in progress.

Student Support and Progression

College makes continuous efforts to promote interests of the students and support their progression. Majority students are from socially backward background and therefore faculty and staff members have to put in lot of extra efforts in grooming them. College promotes all schemes of social welfare department of government and arranges financial support from NGOs. Many students are also getting prestigious **INSPIRE** scholarship. Students take advantage of concession in Roadways Bus Service and Railways as per rules.

Prospectus being published regularly includes all the rules and regulations and detailed progress report of college. Annual college magazine **Aprajita** with other wall magazines (**Disha and Vistaar**) serve as a platform for the expression of students views, literary instincts and writing skills.

The college makes effort to facilitate progression towards higher education. Career guidance cell is working in this direction by organising workshops, guest lectures etc. Majority of the students show inclination towards teaching hence they are guided for B.Ed. entrance. Students are oriented by their mentors and also through guest lectures for their future. College has also started language learning programmes in English and Sanskrit, Computer literacy etc. to prepare students for competitive exam and interviews.

Sports and other extra-curricular activities are being regularly organized. Students are also encouraged to participate in university and higher level. Students participate in exhibitions/ competitions and win prizes at

state level. A few have also got recognition at National level. Drawing department publishes selected work of students in the form of **Art catalogue**. Painting and textile work of students are uploaded on college website.

NSS activities are well organized with the support of local administration.*****(**Work Add from Bharti Madam**)Students' union elections are conducted within 6 weeks from start of session as per recommendations of Lyngdoh committee.

Governance, Leadership and Management

The institution promotes its vision among its stakeholders with transparency in governance and makes all efforts to realize its objectives. The college informs other stakeholders about its policies through prospectus, college magazine, media reports and website .

Head of the institution is empowered by college management to formulate action plan with the support of teaching and non teaching staff. Feedback from students, parents ,alumni and society also plays a key role. Managing committee is actively involved in monitoring academic atmosphere of the institution through meeting with staff, principal and other stake holders. .

Values and norms adopted by its founder members have stood up the test of time, though suitable changes have also been introduced in the system to match the demands of changing world scenario. **Taekwondo training**, Internet facility, personality development classes, efforts to get funding from UGC to run remedial classes and scholarships for SC/ST include the efforts to keep pace with changing times.

College administration is actively working to empower faculty members by providing latest information through latest journals and other periodicals. They are encouraged to attend refresher courses and conferences. All the staff welfare schemes are available as per rules of state govt. Management is sensitive enough to the needs of regular as well as SFS employees and annual increment is given to all.

Being primarily a UG institution, college utilizes its financial resources giving top priority to teaching-learning. Self financing schemes are the major sources of funding for maintenance and development. Management keeps a watch on income -expenditure and also takes help of a Chartered Accountant.

Institutional vision promotes participative and democratic principles of management. Various committees are

functioning for achieving this vision. IQAC has been formed and it takes suggestions and gives advice from time to time for the improvement of teaching learning process and all-round growth of college. IQAC in consultation with head of committees and faculty members frames tentative operational plan for the entire session.

Institutional Values and Best Practices

The institution is well known in the society and has a unique position among fellow institutions. It is known for maintaining old traditions and values, congenial atmosphere, obedient and receptive students and use of innovative practices in teaching. College is very sensitive to the cause of environment and has meticulously devised ways and means to preserve a green environment in the campus. Major practices being followed in this direction are energy conservation and initiatives of Green Brigade.

Two best innovative practices adopted are:

1. Prefect System.
2. Inculcating creative talent for self employment.
3. Vistar- for inculcating reading habit among youth.
4. Disha wall magazine- for sharing of knowledge on issues of national and international importance.
5. I Have a Dream –An activity for giving direction and guidance to students for a better future.
6. Using best students has peer trainer/educators.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SRI SANATAN DHARAM PRAKASH CHAND KANYA SNATKOTTAR MAHAVIDYALAYA
Address	Opp- Nehru Stadium, Vidhyapuri Road, Roorkee
City	ROORKEE
State	Uttarakhand
Pin	247667
Website	www.ssdpcroorkee.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Archana Mishra	01332-262705	9897267912	01332-26943 4	ssd.degree@gmail. com
IQAC / CIQA coordinator	Anupma Garg	01332-262390	9410511785	01332-26230 1	ssd.degree@gmail. com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	For Women
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1966

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Uttarakhand	Hemwati Nandan Bahuguna Garhwal University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	27-06-2014	View Document
12B of UGC	27-06-2014	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Opp- Nehru Stadium, Vidhyapuri Road, Roorkee	Urban	0.438715	1775.42

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	Intermediate	English	360	319
UG	BA,Political Science	36	Intermediate	Hindi	360	342
UG	BA,Sociology	36	Intermediate	Hindi	360	328
UG	BA,Sanskrit	36	Intermediate	Sanskrit	180	63
UG	BA,Economics	36	Intermediate	Hindi	180	133
UG	BA,Drawing And Painting	36	Intermediate with Drawing and Painting	Hindi	360	111
UG	BSc,Physics	36	Intermediate Science with Physics	English + Hindi	180	147
UG	BSc,Chemistry	36	Intermediate Science with Chemistry	English + Hindi	180	147
UG	BSc,Mathematics	36	Intermediate Science with Mathematics	English + Hindi	180	147
UG	BSc,Zoology	36	Intermediate with Science Zoology	English + Hindi	180	149
UG	BSc,Botany	36	Intermediate	English +	180	149

			Science with Biology	Hindi		
UG	BSc, Microbiology	36	Intermediate Science with Biology	English + Hindi	90	75
UG	BSc, Computer Science	36	Intermediate Science with Mathematics	English + Hindi	90	57
UG	BA, Hindi	36	Intermediate	Hindi	360	284
PG	MA, Political Science	24	UG	Hindi	60	54
PG	MA, Drawing And Painting	24	UG with Drawing and Painting	Hindi	60	55

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	3				0				9			
Recruited	0	3	0	3	0	0	0	0	0	5	0	5
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				26			
Recruited	0	0	0	0	0	0	0	0	0	26	0	26
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	9	1	0	10
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				12
Recruited	7	5	0	12
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	4	3	0	7
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	1	0	1
Ph.D.	0	3	0	0	0	0	0	3	0	6
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	8	0	8
M.Phil.	0	0	0	0	0	0	0	3	0	3
PG	0	0	0	0	0	0	0	15	0	15

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	1	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	1137	90	0	0	1227
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	99	10	0	0	109
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	100	99	93	98
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	2	3	2	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	74	73	68	72
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	349	342	321	343
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	3	3	3	3
	Others	0	0	0	0
Total		528	520	487	516

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
162	162	162	162	162
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
04	04	04	04	04

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1435	1476	1459	1394	1370
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
201	201	201	201	201

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
504	482	0497	0423	0455

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
32	26	25	22	22

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
32	32	32	32	32

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 16

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
85.03	67.52	72.06	63.57	52.21

4.3

Number of Computers

Response: 23

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

C.B.C.S. pattern has been introduced from session 2015-2016 and now three U.G.batches have been passed out.

- College has developed an effective curriculum delivery system. At the commencement of session students are briefed about institutional vision and mission and activities conducted throughout the year. The inaugural address is given by the Principal followed by detailed orientation programs to apprise students of the various compulsory and elective papers for BA/BSC/MA on different days.
- Time Table for UG/PG classes is prepared by Time Table Committee and is displayed on college website and notice board.
- Curriculum is downloaded from University website. One set of syllabus of each subject is kept in library and other set is displayed on the notice board for students. Faculty also give information about the syllabus and attends the queries of the students.
- Teachers are allocated teaching load as per UGC norms. Classes are held regularly and all efforts are made for hundred percent coverage of syllabus. At the end of semester syllabus progress report is submitted to the principal.
- Academic calendar is prepared and adhered to create an atmosphere for effective compliance and to maintain balance between teaching and co-curricular activities.
- University examination schedule is followed. In order to save teaching days/working days sessional exams are finished in shortest time. Besides this, winter vacations are sanctioned to the faculty in different slots during the examination period without any interruption in university exams. Sessional marks display for students and after clearing student's doubts, marks are uploaded on University Website.
- Faculty members are encouraged to attend orientations/refresher programs, STC, seminars, conferences, workshops etc to update and upgrade knowledge in their respective fields. To enhance ICT competency, some of the faculty members have attended courses on MOOC and SWAYAM Platforms.
- Advance learners are motivated and prescribed additional books, while special guidance and help is provided to slow learners by arranging remedial classes. Guest lectures are also arranged for further enrichment.
- During the period of Covid-19, a new mechanism for well planned curriculum delivery and documentation was adopted. To continue teaching and co-curricular activities of the session, without any interruption in the lockdown period, coordinator and co-coordinator were appointed under the directives of Higher Education Uttarakhand. Time table for online classes was prepared and uploaded on college website. Whats App groups for separate papers were created for classes. Some classes were also taken on Google Meet and other platforms also. Weekly assignments were given to the students. Assignments of intermediate semester students were assessed for promotion to their next class. Terminal semester students were promoted through university exams. Proper

documentation of all the related data of these classes/attendance/assignments was maintained by the coordinators.

- To solve students queries, related to academic and mental stress due to Covid-19, mentoring helpline created and uploaded on college website. Competitions and activities were also organized online.
- To make online teaching more effective, faculty is continuously upgrading their skills and taking live classes.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

College has to follow the university calendar chalked out by the university at the beginning of the session. However academic calendar is prepared by the principal before the session begins along with the consultation of IQAC and HOD of all the departments. It is displayed on the notice board for the teaching and non-teaching staff & students and is also uploaded on college website for all the stakeholders. It carries all the information regarding admission process, teaching learning schedule, curricular and co-curricular activities, extension activities. Tentative dates of Internal and main examinations and summer and winter break are also mentioned.

College strictly follows its own academic calendar for conducting all the process/activities. Students are also prepared to follow this calendar (especially for the internal and external exams and submission of assignments) through various orientation programs in the beginning of each semester. Examination committee displays the date sheet of internal exams as soon as the semester begins. Students who are absent in these exams and give the valid grounds of their absence (i.e. medically unfit) are allowed to appear in the re-exams. Teaching plan is followed with time bound progression of syllabus and it is uploaded on website. At the end of semester faculty give their syllabus/work progress in writing to the Principal and the course completed within the due period.

Annual college events like cultural and sports held in accordance with academic calendar. Also, all the committee heads plan their activities/programs in tune with the academic calendar.

To broaden the horizons of knowledge some of the activities are organized such as Budget Highlights, PM's Mann Ki Baat, Pareeksha Pe Charcha.

During the session 2019-20 some changes were introduced in the academic calendar due to the pandemic COVID-19.

Important link are given below:-

<http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/2021/03/IQAC-Meeting-2016-17.pdf>

<http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/2021/03/IQAC-Meeting-2017-18.pdf>

<http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/Meeting-of-AQAR-2018-19.pdf>

http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/Minutes-of-IQAC-Meetings-2019-20_compressed.pdf

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

- 1. Academic council/BoS of Affiliating university**
- 2. Setting of question papers for UG/PG programs**
- 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
- 4. Assessment /evaluation process of the affiliating University**

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 04

File Description	Document
Institutional data in prescribed format	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 5

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	1	1

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 5.07

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
78	48	107	67	62

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Our college provides holistic education to the students for their overall development. Courses like Gender Sensitization, Human Rights: Gender and Environment address issues like gender, environment, sustainability, human values & professional ethics etc. Economics focuses on imparting knowledge on economy development & planning issues, trade, business and commerce, entrepreneurship etc. Subjects like Polity and Society helps to understand the development and formation of society and the state. Political Socialization develops the fundamental understanding of rights and responsibilities. Generic elective paper like Reading Gandhi shows the path of communal harmony, upliftment of downtrodden class. Wings of Fire speaks about the successes and set backs of the scientific establishment in modern India, Merchant of Venice teaches the tolerance of other religion and the importance of Mercy. Silence the court is in session is based on Gender equity. The old man and the Sea gives students a feeling of sheer optimism. Nitishatkam shows the pathway of good human life. Ayurveda gives information about rich medicinal herbs. Folktales included in syllabus caters the needs of the cultural milieu of Uttarakhand. Microbiology shows the delicate relation between microbes and human beings.

Co-Curricular activities are organized to train students on these cross-cutting issues through various committees such as Student safety and Empowerment Cell, Student Grievance Cell, Anti Ragging Committee ,Student Welfare Committee etc. Activities under Green Brigade ignites sensitivity towards mother earth. It motivates students for spreading awareness of green and clean environment.

Literary Antakshari based on Hindi, English & Sanskrit Nitisutras also inculcate ethics and values among students.

Disha wall magazine and Vistaar promotes students for gaining knowledge beyond their text syllabus. Annual magazine of the college '**Aparjita**' raises all the cross cutting issues significantly with its special editions.

During lockdown period Poster competition on '**Corona Pandemic but Earth Conservation**' and creative activity- '**Turn newspaper into Wall Art**' were organized online to celebrate & create awareness among students on the occasion of 50th anniversary of EARTHDAY.

Career guidance cell gives directions for adopting various career options as well as **professional ethics**. Lectures serve as guiding light for individual's successful professional life as well as career related challenges. Through counseling one can understand one's strengths and weaknesses.

Skill development courses imparts knowledge on developing necessary skills required for their future. Sanskrit Sambhashan Course ,Basic Computer Training, Taiquando training enhances student's efficiency other than regular courses.

NSS unit give valuable contribution to the society through plantation, water conservation and plastic free

drives. It also inculcates national integrity, patriotism, brotherhood, blood donation, cleanliness, yoga etc. During lock down period NSS unit sensitized volunteers for mask distribution awareness through posters, Covid wall paintings and helped people to download Diksha Portal & Arogya Setu App. Swatch Bharat Abhiyan, awareness against social evils are the core activities of NSS unit.

Some of the **Government ordinance** ‘YaadKaroKurbani’ Azadike 70 varsh, and Gandhi Smaranotsava were commemorated to inculcate sense of patriotism. Pareeksha Pe Charcha, ‘Mann ki Baat’ also boosts the students to face the challenges of life.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 2.35

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
3	4	4	3	5

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 12.2

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 175

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website**
- 2.Feedback collected, analysed and action has been taken**
- 3.Feedback collected and analysed**
- 4.Feedback collected**
- 5. Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 86.9

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
516	528	520	527	516

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
600	600	600	600	600

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 85.17

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
170	163	175	176	172

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The college used strategy to identify slow and advanced learners by the subject teachers and mentors on the basis of the marks obtained in Internal Exams. Subject wise remedial class register is maintained and teachers take extra class for those students who obtain approx. 40% or lesser marks in Internal exams. In the process, first of all the list of mentors is displayed on notice board with the time schedule. In remedial classes teachers give personal attention to each students.

College takes meaningful initiatives as personal counseling and interaction with slow and advanced learners and different type of activities such as Quiz, Debate, Class rooms presentations and also presentations in their area of interest are organized.

Remedial classes are conducted for slow and average students as per the strategy of IQAC. Remedial classes were conducted in the subjects viz Maths, Sociology, English, Drawing & Painting, Chemistry, Computer Sc., Microbiology, Botany during the last five years with following objectives-

Objectives:-

1. To improve the overall performance of students in the examination.
2. To reduce the drop out ratio.
3. To build up confidence among students.
4. To reduce subject phobia of the students if any.
5. Motivation through providing books and other help if possible.

Execution of the program:- As per the norms of IQAC concerned dept developed the following practice for the conduction of the program.

1. Preparing the list of slow learners on the basis of the performance of students.
2. Notice is displayed giving the information about remedial classes by the concerned faculty with prescribed time schedule.
3. Conducting class test, tutorials and Internal Exam, assignments.
4. Organizing guest lectures, seminar, workshop etc.
5. Motivating students to write article in college magazine aparajita.
6. Motivating students to participate in different board display activities like Disha Wall Magazine, Vistaar, Eureka.

Activities undertaken for slow learners:-

1. Individual counseling and guidance from subject teachers/mentors.
2. Motivational lectures of eminent speakers organized to build up and increase awareness and confidence among the students.
3. The internal exam copies are shown and discussed with students focusing on their strengths and weaknesses for better performance.

4. Unsolved questions paper of university internal exams are discussed and solved with the students.
5. Conducted MCQ & Descriptive question answer session.

Activities undertaken for advanced learners:-

1. Students are guided to consult advance books, reference books, journals and encyclopedia. Also additional study material is provided.
2. Inspire students to participate in Disha wall Magazine, Quiz, Presentation, workshops and other competitions at college level.
3. Motivate students to write article in the college journal and magazine Aparajita.
4. Guided and motivated students for competitive exam at state and national level.
5. To motivate students to take up dissertation work based on field survey for developing research attitude.

Specific outcome:-

The slow learners show better performance in specific subjects. Advanced learners show improvement in their knowledge of concerned subjects and scored better. Many students initiated participating in different in campus and out campus activities.

Link of College News is Given Below :-

<http://www.ssdpcroorkee.org/LargeFileDownloads/Newspaperreports.pdf>

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 44.84

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college pinpoints the various students centric initiatives to bring in experiential and participatory learning among students. Regular learning outcomes is one of the quality initiatives taken by the college . At the commencement of session students are briefed about the institutional vision and mission. Through curriculum , competition , campaign and collaboration based initiatives students are engaged to achieve the target .

Dissertation , survey reports , assignment , quiz , debate , question paper Bank , Vistaar , Green Brigade , Board Activities like Disha Wall Magazine , extension activities like Summer internship program , rallies , Street plays , value based programs like Yoga Shivar, art galleries and Annual Art exhibition , Dramaic performance and collaborative efforts like essay competition , skill based Programs like basic computer knowledge , proper notifications on website and notice boards as well as through social media like WhatsApp , YouTube channels, computerised library, Inter Collagiate level competitions , awareness programs , Lab Activities , Practical Classes in Science & Drg & Painting Departments and presentations are integral part of student - centric methods. To achieve the goal orientation programme is initiated among subject councils of different disciplines. Students Parents and Alumini feedback is analysed and outcome is used for over all development of college. Majority of students accepted that they learn time management, teamwork and leadership qualities. Parents in general are more than satisfied with safe and disciplined atmosphere and academic progress of their wards .

For achieving the task of learning methodologies , a well maintained student Mentoring System is being worked. Students' feedback on student satisfaction survey was taken and analysed. We engage students for extension and outreach programs in collaboration with NGOs, and local , district , state and national level agencies as well. Moreover , activities in collaboration are also given a clarion call whether Sanskriti Gyan Pariksha , Sanskrit sambhashan shivar , guest lecture series college level interdisciplinary Seminars , national days & anniversaries celebration etc. We have a good academic and administrative involvement of Subject councils in various activities. The elected members of a student union are actively involved in various committees such as IQAC , Magazine , Discipline anti -ragging cell etc . Moreover, a very good example of participative approach is the Annual Sports and Art exhibitions , organised in our college which strengthen the bonding between the students teacher and non teaching staff as well as management committee . We initiate for students participation in the activities conducted for promotion of universal values and ethics . Our Prefect system plays a pivotal role in conducting academic and non academic activities organised by different departments and committees throughout the session . In a nutshell , we can say that annual sports , cultural , Disha wall magazine , debate competitions , Drawing Exhibitions , green brigade etc could not be completed in a successful manner without prefects and student councils as well.

Kindly Consider the Links below:

<http://www.ssdpcroorkee.org/ssdpc/merit-holder/>

<http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/Student-feedback-2019-20.pdf>

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

In addition to the traditional classroom teaching the college also follows ICT enabled teaching and provides facilities to create a learning atmosphere using modern tools of teaching.

In addition to chalk and talk method of teaching the faculty members are using the ICT enabled learning through PPT, video clippings , audio system , online sources , use of LCD projector and personal laptops to expose students with advanced knowledge and practical learning as well. In addition to this , study material collected from other online sources are disseminated among students by the concerned faculty .

Our faculty members conduct online interactive sessions for teaching learning outcomes . They try to make students accustomed for PPT Presentations in terms of dissertation , presentations , seminar , debates , group discussions , assignments , quiz , test ,viva and laboratory work .

College premises have high speed Internet connectivity . Special computer laboratory with internet connection has been provided to promote independent learning . For the maintenance of computer systems in the campus , requirements are noted by circulating a demand register in the beginning of the session and then at regular intervals for all complaints suitable arrangements are made to meet out requirements in reasonable time limit . Moreover we also have a Website Updating Committee vigilant for the required updation on website .Anti-virus updates are done at due time , Faculty members inform office through Principal for maintenance of classroom and other support facilities . Broadband Connection facility for access of internet is provided on individual laptop and mobile devices. We have partially automated library installed with KOHA software.

We initiate for soft skill development training like basic computer training, digital marketing seminar, e - learning program etc . Staff members are motivated to attend the ICT related seminars and workshops.MOOC awareness program was also organised for the teaching staff through the initiatives of IQAC.. The computerization of library has been done through the installation of KOHA software . Basic computer training is imparted to students through e-learning cell. College has provided one more ICT enabled classroom . New equipments for science labs have been purchased. A proposal for language lab has been recommended by IQAC and we are under process of maintaining a language lab in the department of English as well . Moreover , we have e- governance in areas like notifications from various government ministries. Office communicates to government/directorate/affiliating university via email , table preparation . Office does verification of university examination form and scholarship forms online. Office also extends help in the submission of fee and in procuring admit cards on behalf of students who

are not able to do it themselves.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 46.29

2.3.3.1 Number of mentors

Response: 31

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 79.38

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 66.02

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
16	16	16	16	18

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 8.06

2.4.3.1 Total experience of full-time teachers

Response: 258

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Evaluation and assessment of performance is an integral part of teaching learning process and our college tries to achieve this goal through the following means.

Examination related process and relevant information is given to students through orientation meetings. Important details are as under:-

- The date sheet of internal and external exam is displayed at least one month in advance.
- In the first phase of Internal assessment, assignment is taken and the second phase internal exam is taken.
- Set of 2 Internal Question paper for each paper is submitted to the principal in advance and they are

printed following due procedure.

- The internal exam duties are assigned in a manner to faculty members so that invigilation duties as well as evaluation work can be carried out smoothly and systematic.
- College office makes arrangements for printing of internal exam answer sheets as per requirement.
- Internal exam schedule is prepared in a compressed way so as to allow for maximum teaching days.
- Students are asked to appear in the exam as per schedule. Re-exam are conducted for those students who are medically unfit or have some unavoidable circumstances with serious problem.
- Continuous evaluation is done through various majors viz class test, project work, assignment, test series, presentations. Continuous watch is kept on regular attendance.
- The complete details of assignment and presentation are given from the course curriculum through proper notice displayed by the subject teacher so that student can have expertise both theoretical and practically on the their subject.
- The evaluation is done on the basis of content, presentation, oration skill etc.
- After internal exam, the answer sheets are shown to students so that they can get better idea and prepare well for final exams. For better improvement and performance, students are encouraged to solve previous year question paper. With this they can self-assess and prepare.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Effective teaching learning environment is essential for quality education. Assessment and evaluation is integral part of teaching learning process. For this it is necessary to have a mechanism with transparent and efficient assessment system. IQAC is constantly trying to work on student centric activities by interaction with exam committee and students in order to minimize grievances and maximize efficiency. Our college tries to achieve it through following steps.

- At the beginning of the session an orientation program is organized for the students in which all the information like vision & mission of college, facilities, rules and regulation, activities conducted by different committees, course curriculum, etc. is given so that students may get an idea about the policies and work culture of college.
- The time table is made by time table committee and regular classes are run accordingly.
- Parent teacher meets are organized by the parents teachers committee in which discussion is made with their parent, to solve their problems regarding absence and other issues. Parents are made aware about the seriousness of the internal examinations and they are asked to send their wards regularly and also to appear in exams as per schedule.
- To sort out student's queries and other problems related to financial, personal, course curriculum

etc. there is a mentoring system working in college. Students approach their mentors as notified by the schedule.

- Seminars, workshops, quiz, presentations are organized in every academic session to motivate and to bring out the hidden talent and skills of the students.
- Remedial classes are conducted for slow learners so that they can cope up with their specific academic problems and be able to clear exams.
- Question answer sessions, test series, tutorials classes are arranged on regular basis so that students can clear doubts and prepare well for internal and external exam.
- After the completion of internal exam answer sheets are shown to students so that students can understand the evaluation process and can put up their queries or ask for rechecking.
- The career guidance and counseling cell encourages and guides to students through notices about various career options according to their skill and abilities. Motivational lectures, seminars are also organized so that their confidence level, will power, strength are increased.
- In the exam period separate seating arrangement is made for medically unfit and physically disabled students.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Learning outcomes form an integral part of institutional vision, mission and much cherished long term goals of its perspective plan. First and foremost of these are value based quality education accompanied by holistic development of the students. For effective attainment of programme and course outcomes a mechanism has been evolved to effectively communicate these through various means such as college website, prospectus, Principal's inaugural address to students during orientation meetings, Parents-Teacher meetings and through strategically placed multiple notice boards. There are over 12 notice board spread over all the floors for display and communication of important information. Institutional goals also feature prominently in college magazine and other publications.

College is running mainly the traditional courses viz B.A., M.A and B.Sc. in Arts and Science streams. B.A. Programme focusing on fundamentals of specific subjects aim at developing ability to think critically, provide an insight on issues related to society, constitution, literature and a knowledge of economic and political issues of national and international importance. At P.G. level focus shifts to more specialised knowledge of the subjects. B.Sc. stream of courses focus on providing basic understanding of fundamentals along with ability to analyse experimental data and numerical problem solving.

Students are assessed periodically using traditional methods of evaluation like Tests, Assignments,

Quiz, Classrooms presentations, Participatory discussion etc. Career counseling cell is organizing guest lectures and workshops in order to enhance capabilities of students and give them a career orientation. Special session for Basic Computer Training, G.K. e-learning are organized by the experienced faculty members and help of students (peer educators/trainers) is also taken to make these programmes a success.

In addition to these different college level committees/departments are organizing a variety of activities based on core values fostered by the institution. Tentative activity schedule for the whole year is prepared by all departments and displayed after the approval by IQAC and Principal in the beginning of the session. This way students are aware of the programs/activities to be organized in advance and are prepared and motivated to participate enthusiastically. An elaborate report section of college magazine is effectively used to communicate outcomes of programmes/courses offered by the institutions. Also a student column has been added to college magazine which throws light on outcomes of programmes and courses along with other activities organized throughout the session to some extent.

Faculty members are encouraged and facilitated to participate in such FDPs which help in achieving institutional learning objectives as well as personal growth of the teacher. Teachers actually participate in workshops/seminars which update and upgrade their knowledge and skills so that they can make meaningful contribution towards the achievements of improved learning outcomes of the programmes offered by the institution.

Successful Alumni are invited to interact and share their experiences with students and faculty members. Such interactions have been found immensely useful in motivating students and giving them ideas about shaping their future.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

College is running mainly the traditional courses – B.A., M.A. and B.Sc. in Art and Science streams. Providing quality education along with holistic development of students forms an integral part of Vision & Mission of the college for which a system of continuous direct as well as indirect evaluation and development has been evolved. Programmes and Course outcomes are measured through both academic and non-academic performance of students.

The implementation of Curriculum and the process of measurement and evaluation is as per rules and regulations of the affiliating University viz Hemvati Nandan Bahuguna Gharwal University, Srinagar

(Garhwal). External as well as internal exams, both are conducted under the direction and supervision of Principal with the help of Examination committee. Examination committee in addition to conducting exams also monitors the effective implementation of continuous internal evaluation system. For internal evaluation faculty is taking recourse of unit tests, surprise class tests, Class room presentations, Practical work, Field survey, educational excursions etc. Value addition to syllabus based learning is being done through many add-on courses in different subjects and enrichment courses like G.K., Basic Computer Training etc. which also provide students certificate of completion after conducting a final test/assessment. Faculty exchange/ student exchange programs are also organised with a view to provide wider platform of learning to students. In addition to these various college level committees/departments are organising activities focusing on core issues relevant for the society, nation and global fraternity, these include activities like debates, essay writing, guest lectures, career guidance activities and extension activities through N.S.S. and Green Brigade . The overall result of the students is analysed and communicated to them with suggestions.

Personality development programs for all-round development of students are an integral part of yearly schedule of the institution. Physical fitness also occupies a central place in our scheme of enrichment exercises these include activities like Taiquando training, yoga sessions and life skill development programs etc.

Students are also encouraged to bring forth their creative talent by providing them many platforms through college annual Magazine Aparajita, and Cultural and sports events. In addition to all these, college is very effectively following the mentoring program under which all the faculty members are providing personal guidance and counseling to students.

IQAC also plays a proactive role in this regard and organises seminars workshops for the faculty, as well as, motivates the faculty to organise/attend workshop/FDPS etc. for updating their knowledge. Faculty members are also encouraged to write research papers and articles for recognised research journals so that they can orient themselves to successfully achieve desired learning outcomes.

IQAC is continuously in the process of identifying its areas of strength and weaknesses through regular discussions and meetings with Principal and fellow faculty members to arrive at workable solutions. AAA Committee constituted in the session 2018-19 is carrying out regular Academic and Administrative Audits in order to assess performances/requirements of various Academic and Administrative units and making recommendations to cope up with shortcomings.

File Description	Document
Upload any additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 85.08

2.6.3.1 Number of final year students who passed the university examination year-wise during the

last five years

2019-20	2018-19	2017-18	2016-17	2015-16
418	353	393	399	436

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
504	482	497	423	455

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.61

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 1.3

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
00	0	0	0	1.3

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document
Any additional information	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	4	4	4

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Any additional information	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Our college strives to create ecosystem for innovation and takes a lot of initiatives towards creation and transfer of knowledge. With focus on collective mentoring ecosystem the following activities and board activities are conducted as follows-

- Yes I Can
- I have a Dream
- Disha Wall Magazine
- Vistar
- Green Brigade
- Inspire Club

Publication of college magazine and journal 'Aparajita' provides a platform for students to express views on different topics and also encourages them to be more aware on current National and international issues. College has formed a research committee to develop a research culture and attitude among students and teachers. Research methodology workshops, seminars are organised through this committee and students are also guided to use proper and appropriate Research Methodology when they work on dissertation or other field based study. Faculty members Dr. Bharti Sharma, Dr. Pratibha Shukla, Dr. Kamna Jain applied and received approval for the minor research project for UGC but due to technical reasons it could not complete. Dr. Kiran Bala has applied for the minor research project form ICSSR in the current session.

Faculty members participate in various research activities viz seminars, conferences, workshops. Management committee is providing incentive to teachers to promote academic and research activities in order to create ecosystem for innovations, sharing ideas and assimilation.

College organizes International, National, college level seminars, workshops, with huge no. of participation of delegates, researchers and students. Our college motivates the students to prepare/participate in poster slogan art and craft exhibition to transfer knowledge on current issues. College also arranges visits and tours to increase their knowledge and exposure.

Interuniversity, Intercollegiate college level debates and essay writing competitions are organized by the subject councils. Eminent speakers and resource persons are invited to deliver lectures which benefit students in number of ways. Students are encouraged to use computer lab and to search e-content and e-resources.

English and Sanskrit speaking courses are organized to develop language skills and creative thinking. Deptt of Botany, sociology, pol sc., English organize numerous activities such as innovative presentations, multilingual antakshari, thought presentations, G.K. classes to enhance knowledge, Nurture and nourish the young minds.

In the current session Basics of Astrophysics and Algebra of matrix Add on courses are developing various skills to understand basic science and awareness about matrix and to explore future career options. One faculty member has been nominated for NISPC (National Innovative Startup Policy) to implement this policy. Faculty/student exchange programs are conducted to create opportunities for exchange and share new knowledge and techniques. Through stress management and yoga sessions students are conveyed the message of health, peace and well being.

Students are sanitized NSS, Green Brigade about the value of basic hygiene, health, environment so that they can bring awareness in society and can prove a responsible citizen. One unit of NSS is functional in our institute through which a village is adopted and see all the stakeholders contribute to create awareness through various social and innovative programs.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 24

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
05	08	05	05	01

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

3.3.1.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.94

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
02	20	02	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.38

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
08	14	08	02	03

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Extension Activities are carried out in the neighbourhood community sensitising students to social issues for their Hollistic development and impact thereoff during the last five years

The college believes in the famous quote *hiranyam hit Ramnam Bhavteeti va*

meaning the gold ever shines due to its feeling of social well being . College endeavours for the basic three R's like Relationships Responsibility and Reverence . We aim to make them sensitized socially and emotionally literate and able to face challenges. All the committees and Departments whether NSS , Green Brigade , Sports or Cultural Committee etc are committed to all the five elements viz. environment , education , skill development , spirit to help , medical and health awareness by organising special camps like blood donation , Yoga and eye camps in adopted village , Summer internship program , swachh Bharat campaign and vidhik saksharta etc . College takes initiative to conduct the activities proposed by Governing Bodies like MHRD, Central and State Government etc . Our students participate in national level camps as well . We are actively involved for collaborative tasks with other agencies and NGOs like Nagar Nigam Roorkee , Jagriti , All India Women's Conference Constituent Branch Roorkee , Sanyukt Rashtra Suchna Kendra Bharat evam Bhutan tatha Shri Ram Chandra Mission evam Heartfulness institute etc . We try to establish renowned philosophies through celebration of national days and birth anniversaries of national heroes and Guest Lectures on Bhartiya Darshan parampara and samajik samrasta etc . We make our students self sensitized for social issues by the ways like establishing Anti -Drug Clinic ,

Red ribbon club , Plastic ! Bharat Chhodo campaign , AIDS prevention and cure and intoxication prohibition , literacy campaigns ,raillies on topical issues like Beti bachao Beti padhao , Jal hai to Kal hai , Namak Andolan and Dandi March etc. Poster and slogan competition are also organised to develop the skill as well as awareness among students and society . To fulfil our objective of empowered woman we provide trainings like Tai-Quando and Danda-Chalan , Kal Aaj Kal Local Team Work , Swavalamban Program and Craft workshops etc . During the covid-19 outbreak our College contributed for mask management ,stress management, Diksha portal management etc from various platforms. In all , we try to impart education that engage all aspects of our students including mind ,body and spirit so that they can identify meaning and purpose in life through connections to their local community to the natural world and to humanitarian values such as compassion and peace .

File Description	Document
Upload any additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 5

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
03	01	01	00	00

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 111

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
25	20	26	17	23

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 27.24

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
300	390	400	450	400

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 58

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/

internship year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
06	10	18	15	09

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 0

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Physical Facilities

- The college has provided adequate physical and updated academic facilities as per the requirements of students and faculty.
- Total built up area of the college is 1775.42 sqmetre. There are total 16 department (UG and PG). In all there are 14 classrooms, 08 Laboratories. Classrooms have proper light and ventilation & adequate furniture. There are Two small store rooms also provided with Drg.& Ptg. and Botany department. In addition to this there are 06 Store rooms also for old files, NSS and other storage material. Principal room has a Strong Room attached to it for use during exams. Two rooms are equipped with audiovisual facilities, Two have projectors with broadband connectivity. College building consists of managements office Library, two Staff Rooms, NSS.& one room is being used for Admissions, IQAC work and Examination related work. It has one stock Rooms attached to it for storing examination material. College has girls common room with indoor games facility, also an open sitting area has been developed for students recently. For security vigilance college has CCTV Cameras.

College has a rich Library with approximately 19053 text books, 4264 reference books, Journals 1207 newspapers 10 magazines are subscribed. In addition to this magazines/papers like Competition Success Review, Current Science, Current Affairs, Pratiyogita Darpan, Rojgar Samachar etc. are subscribed for catering to students special career needs.

- Ro filtered clean drinking water is available for students.
- There are sufficient toilets (13) which are regularly cleaned twice on daily basis. When the frequency of use increases as during exams the cleaning frequency is also increased to thrice a day.
- During Covid-19 period proper sanitization mechanism was developed as per SOPs received from Government/directorate.
- There is a small canteen also for students which is being run on contract basis.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The Institution has adequate facilities for cultural activities & Sports. College also makes arrangements for yoga sessions from time to time. The Cultural Committee is one of the strong asset of the college. It successfully organizes competitions of various cultural activities like singing, dancing etc. The cultural committee provides students a platform to plan, guide & organize various events & competitions in the college and encourages & motivates them to participate in maximum number in a variety of competitions like dance competition on, singing competitions rangoli , Mehndi ,play /drama competitions poster/slogan making, debate, monoact ,extempore kavali, literature, antyakshri musical competition etc. Our mission is bring forth and enhance the creative talent of the student and invite their participation in maximum number in different cultural events competition. With the changing times, college has realized that cultural activities are not only to entertain or exhibit one's performing skills but they can provide ample career opportunities and can also serve as an effective tool for community awareness. Our students are recipients of many prizes, medals, certificates in cultural events , college level ,inter college level. Future plan of cultural committee include to organizing various programmes for preserving and promising cultural heritage and transmitting cultural values bridging cultural, ethnic and class differences

SPORT FACILITES

Sports are an essential part of our college life. Sports play an important role to develop a healthy body and mind. College provides facilities for outdoor as well as indoor games. Annual sports are a regular teacher of the college and our students have been representing the college teams in various sports competition for the last many years. They have proved themselves in taekwondo and basket ball at the state level .

- The outdoor games include kabaddi, kho-kho, races, slow cycle, tug of war etc. are well practiced and played by the students.
- Indoor games include carrom, chess, dart game and ludo. For indoor games arrangements are made in student's common room.
- The players are provided track suit T-Shirts for practice & participation in sport events
- Winners are facilitated with memento, Trophy medal etc.
- Students are offered three weeks free taiquando training with the help of a trainer.
- Students are encouraged to participate in sports and all possible help like payment of TAIDA /registration for participation in sport events .
- Mike podium, and banner for facilitation during annual sports events are arranged by the college.
- Refreshment is provided to all the participants.
- Instruments are arranged by the in college for cultural programmes.

This fact needs a mention here that college does not has a play ground of its own still keeping in view the larger interest of students college administration is making best efforts for organizing sports events regularly every year and for it nearby Nehru stadium is booked for a week. Selection of sport events selected us such as to enable us to cope up with the lack of a playground of our own .

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 31.25

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 05

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 12.69

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
49.30	0.97	2.31	0.14	0.33

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Integrated library management system (ILMS) viz KOHA was installed in the college library in the session 2017-18. This software is a web based software for regular updating of all library functions. The basic functions of library management software are procurement, classification, cataloguing and report generation. Library is performing efficiently all these functions using KOHA software.

Along with the above mentioned functions the software is being used to generate library cards and barcodes of students which is a necessary for digitization of the library. All books are barecoded so that they can be immediately indentified. In the report section we can generate circulation report and issue book list etc. The cataloging is also done with the help of KOHA software.

Using this integrated library management software, library is partially automated and functioning well.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.39

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.09	0.23	0.79	0.16	0.66

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 4.64

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 68

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Institution frequently updates its IT facilities including Wi - Fi

Response - College regularly keeps updating its information technology infrastructure Requirement of students/Staff is assessed and services of technical persons are taken for maintaining hardware and information technology infrastructure of the campus. Classroom are provided with CCTV Surveillance system, electrical power supply with 25 KVA generator backup, high speed internet connectivity,regular update of antivirus for all computers.College has two class rooms with Audio-visual facility and two class rooms with LCD Projector.

College has 32 computers in and 2 Laptop with internet access and latest version of essential softwares, minors faults are attended by college computer operator while for major disorders technicians/Service providers are hired for up keeping and replacement. Installation of antivirus is done periodically, formatting of corrupt operating system and replacement of old computers is done on a regular basis. Maintenance of CCTV and College Website is being done by respective vendors on annual guarantee basis.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 62.39

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: D. 05 MBPS – 10 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 62.8

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
65.13	22.22	49.46	35.15	42.07

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

There are established systems and procedures for maintaining and utilizing physical academic & support facilities Laboratory, Library, Sports , Classrooms etc.

Response

College has a systematic mechanism and procedures for the maintenance and utilization of all the physical, academic and support facilities. Many facilities are maintained by external agencies as per need and demand by the faculty members. Some facilities are maintained by an annual maintenance guarantee basis.

Purchase of computers, Laptops, Printers other ICT device and other equipments are purchased from local dealers by inviting quotations.

At college level there are different committees to monitor the smooth functioning of the college. Various administrative tasks are assigned to these and also college level activities are organized by specific committees throughout the session. The Seminar hall is used to organize programmes on a large scale.

Office is being run through Standard Operating Procedures as per Governments norms. Details regarding proceedings of various administrative/office works are as under:-

Received & Dispatch Register - Letter received from various departments, DHE, University & State Government etc. are entered in a register with specific file no. Then put up to Principal/Secretary will remark for necessary order, after that draft letter with all contents is put up for approved of Secretary/Principal furnishing all the requested information and is sent to the concerning department.

Accounts - Every Account is maintained as per government norms, Cash Book, Ledger Book & Cheques Book of all accounts are maintained separately. All the payment are made through A/c pay cheques/RTGS/NEFT. All payments voucher are kept in separate guard file.

Fees - All the fees is collected through Bank. After generating the challan the student deposit all the dues in concerning Bank. All the Fees entry are made in a daily fees register as per various head of fees and in the end of financial year fees of separate head is transfered in respective accounts.

Purchase - College has constituted a purchase committee at college level. Demands of all department are taken in the office then put up before purchase committee. The Purchase committee examines the demand & forward it with their remark to principal for necessary action. Before final purchase three or four quotation are invited and compiled and order is placed to the lowest rates offer. Details of all purchases and assets are entered in stocks register under separate heads.

Filing - All records of the college are maintained in separate files. Files are classified and allotted a particular number and name such as Appointment file, Personal file, Ledger A/c etc.

Maintenance and utilization of Academic and Support Facilities:- College has administrative office, ventilated classrooms, Library, well equipped laboratories and other basic facilities as per the university affiliation norms.

- Cleaning of campus, classrooms and toilets is regularly done to maintain proper hygiene .
- Dustbins are placed at proper places for collection and disposal of garbage.
- There is adequate furniture in classrooms which is immediately repaired or replaced when damaged.
- College has its own canteen which is run on an annual contract basis.
- Students welfare committee Keeps a check on quality of food hygiene in canteen through regular visits.

Maintenance & use of Library:-Library committee constituted at college level works for monitory and smooth functioning of services provided by library. Decision about late fee is taken in consultation with Principal.

- It also finally recommends purchase of text books, reference books, journals magazines etc. Library is computerize and bar code system is adopted. Library is using KOHA software, system of cataloging used is COPAC.
- Monthly cleaning of books and racks is done and also pest control is done when required to preserve them.
- Library provides facilities to outside readers/retired faculty members with the permission of Principal. Internees from nearby institutions also join for internship.
- Stock verification is done annually as per prescribed guidelines.
- New titles Journals are displayed on arrival for students and faculty.
- Library committee has initiated process for subscribing to INFLIBNET-NLIST to provide online contortion access to e- content, likely to be completed by February 2021.
- Library has good collection of books.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 21.95

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
253	375	330	330	280

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.22

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
13	0	0	3	0

File Description

Document

Upload any additional information

[View Document](#)

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

- 1.Soft skills**
- 2.Language and communication skills**
- 3.Life skills (Yoga, physical fitness, health and hygiene)**
- 4.ICT/computing skills**

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 21.68

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
457	737	263	120	0

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.04

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	0	0

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 49.4

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 249

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 14.39

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
05	09	0	0	01

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
21	21	24	16	19

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be

counted as one) during the last five years.

Response: 51

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
18	09	11	06	07

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

5.3.2

Students get exposure to the social and corporate atmosphere by participating in various committees .It helps in developing leadership skills, team building, decision making, time management etc. Our college organises a number of activities at institutional and societal level , so students get enough representation by involving in various committees and co curricular, extra curricular activities as per their choice and expertise . Member students regularly put their suggestions which help the college to generate fresh ideas which infuses dynamism in the college atmosphere as well as more beneficial and required for all the students and for the society.

1. Administrative level participation:

To maintain transparency in all activities the college ensures students representation in statutory committees.

- IQAC: IQ AC consists of two students invitee members . They reflect the needs of the students in

the current scenario which adds a lot of value while a new initiative is contemplated by IQAC.

- Student Union Council: Every year college organises student union elections as per instructions of the Lyngdoh committee and Government orders. Students of current batches participate in elections democratically. To provide a variety of services to students & resolve their problems by sharing it with college administration and working committees.
- Grievance cell: The purpose of involving students in the cell is to analyse specific complaints of the students and to ensure transparency in decision making.
- Discipline committee: Prefect students of the discipline committee exclusively maintain the discipline of the college. They help in organising efficiently all the cultural/sports events and academic programs in the college. Some of the students are nominated to look after the welfare of the newcomer students & anti-ragging activities in the college. They also keep watch on the misconduct of students either in spoken, action or in written form that has the effect of harming others. Member students make surprise checks in classroom, library, common room and other places vulnerable to incident.
- Subjects council: Student members of subject council take the oversight of all the arrangements for expedient execution of the activities organised in the particular subject.
- Magazine committee: It provides platform to member students to express themselves through various forms of writing like articles, poem, stories etc. They also promote other students for writing.

There are few specific committees such as NSS, Green Brigade, Red Ribbon Club etc. to provide an opportunity to students to contribute a lot for society.

NSS activities and camp planning teaches students how to take decisions and execute them perfectly. Through NSS students always raise the evil issues of the society and also try to eradicate them by their active involvement.

Green brigade members propagate the value of nurturing the nature. They promote the campaigning of green and clean India in and out of the campus.

The Red Ribbon Club is especially formed for AIDS awareness and blood donation.

Our college maintains involvement of student not only for the transparency in all the activities but also for preparing student for their future endeavors.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 59.6

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
36	78	59	71	54

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Association was established in the Session 2013-14 and is functioning with an objective to bridge the gap between the College and Alumni progress till Date.

The College feels pride to have distingwshed Alumni like Dr. ZakiyaRafat presently working as Principal R.B.D. College Bijnor and .Smt.HimaniSnehi U.A.S.C. (Treasurar)

Dr. Garimalecturer Motherhood university Roorkee,Smt. LalitaRajkiye Inter College MaypataChakrataDehradoon ,GeetaSainiRajkiye inter college DugaddaKotdwar ,Smt. PritiKashyapRajkiye inter college ChhaparaTehriGarhwal Dr. Sunita Principal Govt. Inter College Narsan etc.

Our Alumni Contribute To College by being Guest Lectures in Workshops, Seminars, and Camps

as well as extension exposures etc.

The Alumni association of our College hold election to elect office Bearers for there Years. The selection o the Former student association has been done in the union ,with a purpose to have say in certain matters of our outgoing students to Better the quality in enhancement Process of the institution from journey of thisassociate, total 287 Alumni were the member of this association.

Alumni association meeting takes place yearly and future plans are discussed in the meeting. Alumni association invites former students in the College on two accasions every year on special occasion such as in Art Exhibition and Model Exhibition on Science day Moreover our former students have been selected in UttarakhandSubodinateSerive Selection Commission Net,Set,Jam,C. tet etc. Students Alumni Participated in an interactive Lecture Session with college students Alumni are pursuing higher education held on 28.2.2020. Some of the N.S.S. Alumni are actively participated in social service combining with creative activities LIKE Education to young one campaign by KAL AAJ KAL local team for rural area Kids. These activities are quite motivational resulting in awareness related to importance of Education. Thus our Alumni is like the branches in a tree growing in Different yet remain it tagged with the college as its roots.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision and mission of the College is reflected in the policies and strategies chalked out in order to achieve short term and long term goals. Values and norms adopted at the time of inception were very thoughtfully planned by the founder members and have stood up the test of time, though suitable changes have also been introduced in the system to match the demands of changing world scenario.

- Perspective plan of the college was prepared at the time of the first cycle of NAAC keeping in mind the future needs of the college. College has been working continuously to achieve goals established in the perspective plan and to accomplish recommendations made by NAAC peer Team visit.
- In order to ensure achievement of perspective plan/goals IQAC devised plan of action for each academic year. It prepares agenda of meetings taking into all relevant issues into consideration. The governing body supports and make provisions for fulfilling the plan to meet out the objectives reflected in vision and mission of the college.
- Being a government aided, the college is able to provide low cost education to the girls students coming from all sections of society without any discrimination .

- The College organized various academic co-curricular activities which are in tune with vision and mission. Career guidance cell is organising activities with a view to provide career orientation to students. In this context a special mention can be given to Swavlamban- an initiative taken by Drawing and Painting Department to introduce creative talent of students to local platforms provided by IIT, Sanskriti club, NIH, CBRI etc.

- The faculty is efficient enough to provide leadership and management at various level the leadership in college includes Principal, head of the departments, programme officers, committee Heads co-ordinators and the members of various committees. Student's Council is formed in every department to cultivate the quality of leadership, to enhance their strength and to make them self reliant.

- College is well equipped with facilities viz. Computers, ICT enabled rooms, high speed internet connectivity, library, generator, water cooler, photocopier etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The College is practicing decentralization policies and participative management techniques in regular working. Before the commencement of session various Committees are constituted and responsibilities are distributed. Participation of each member in various committees is defined through the meetings with Principal and notifications. To ensure participation of faculty/staff, a detailed duty chart is prepared before conducting any major event.

Every year **Annual sports** are held in Nehru Stadium which is a good example of participatory approach. In the inaugural and closing ceremony of sport events all the honorable members of management Committee along with the chief guest, local community members of repute, ex-faculty members, parents of participants, alumni are invited. All the teaching and non teaching staff, students contribute collectively to make it a grand event.

In Annual **Cultural program** students from all streams participate and teaching and non-teaching staff are assigned specific duties to execute different competitions Viz solo and group dance, solo and group singing, skit, extempore, instrumental music, mehndi, flower decoration, salad competition, folk dance, mime act etc. Teaching faculty give their contribution at different stage of the program like screening of the students, conducting various competitions, judgment , prize distribution, maintaining discipline etc.

National Art and Craft Exhibition :- The first National Art Exhibition was organized by Drawing and Painting Department from 9 to 11 April 2018. In this grand exhibition more than 50 artists of different states and 200 students participated. This event was a good example of participative management and decentralization as many of the responsibilities were executed by the other faculty members with non teaching staff and students.

In the year 2016, college completed its glorious journey of fifty years **Golden Jubilee function of the college** was celebrated in which all the stake holders participated. Many eminent literary personals and educationists along with MLA, M.P. and Mayor of city were present in the programme. Management committee of the college was the host and took the responsibility to finance the event. The ex-faculty, non-teaching staff and distinguished alumni were honored. Grand cultural show and a slide show : ‘Glorious 50 Years’ were presented.

According to the ordinance of MHRD college organized ‘**Yaad Karo Qurbani Pakhwada**’ to commemorate 70 Years of freedom. In this fortnight programe [09.08.2016 to 23.08.2016] a large number of activities based on freedom struggle of India were conducted to inculcate a sense of patriotism and national pride among students.

As per order of MHRD letter no 3072 dated 26 July 2018 a large number of programmes were organized through out the year (from 27 sep 2018 to 02 oct 2019) to commemorate **150th birth anniversary Mahatma Gandhi** as a tribute to the Father of the Nation. Students also gave their cultural presentation in the inaugural National Seminar Gandhian Thought and philosophy organized by Humanities and Social Science Deptt. I.I.T. Roorkee on 22 Oct. 2019. In addition to these a souvenir on Mahatama Gandhi Smaranotsava was published.

Students union Election and **students orientation programmes** are also good examples of decentralization and participatory working.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

After first cycle of NAAC, IQAC focusing on the recommendations of NAAC committee IQAC presented them before the management committee. Perspective plan was formed and initiated for the years 2015-16 to 2019-20 with the help of suggestions from all the stakeholder for quality enhancement.

The focus area of perspective plan are-

- Construction of additional class rooms.
- Up gradation of ICT infrastructure for classrooms.
- Value addition to student learning and quality enhancement through course enrichment and add-on-courses.
- Reorganization and expansion of library facilities.
- Regular feedback from all the stakeholders for quality enhancement.
- College receives regulatory guidelines from state govt.,affiliating university and UGC which are followed in the regular working and administration of the institutions. In the beginning of session various college level committees are formed for the execution and implementation of miscellaneous tasks such as discipline, sports, cultural, student welfare etc. these committees function under the direction and guidance of principal. Besides this teaching and non-teaching staff is involved for the compliance of multiple functions assigned through notices from governing body.

During the last five years college is continuously developing infrastructure by the management committee, description follows-

- Construction of two new class rooms.
- Construction of new principal office with attached washroom.

- Construction of new staff room for B.A faculty with attached washroom.
- Renovation of girls common room with facilities of indoor games and a new sitting area also developed for students for use in their free time.
- Renovation of administrative office for safe and improved working.
- Renovation of multipurpose hall with smart room ICT facility.
- Clean drinking water facility with water cooler and RO.
- Campus beautification has been done.
- Measures have been taken to cope up with the problem of water logging during rainy season by improving drainage system.

Measures adopted to enhance quality of teaching/ learning, administration and library facilities.

- To make teaching learning effective, time table is prepared and sections are divided before commencement of the semester.
- Subject councils are responsible for arranging various academic activities. Continuous efforts are being put to increase student participation and provide a larger, thought sharing platform to students by organizing inter institutional debate competitions and other academics activities..
- Admission committee formed consisting of members from science and arts faculty works according to admission norms of university /state government.
- Various efforts are being made to promote research culture among faculty members as well as students.
- KOHA software installed in library to make the library more systemized.

Beside the university exams, in each semester internal exams, assignments, class tests and practical examinations are conducted for continuous evaluation. The short comings of students are discussed. Internal examinations marks are displayed on the notice board for the information of students and any correction if required before final uploading on University website.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Sanatan Dharamm Rakshini Sabha Roorkee is the parent institution of the college Sri Sanatan Dharam Prakash Chand Kanya Snatkottar Mahavidhyalaya .College works under the management committee constituted under the Societies Act 1961.

General body is the Apex governing body which consists of Life Members, Patron Members, General Members. Out of the general body executive committee is formed through elections.

Executive committee consists of President, Vice President, Secretary, Joint Secretary and Treasurer. Besides these according to the constitution there are seven other members.

Management committee of the college prepares annual budget and financial statements, discuss the academic progress, makes provision for infrastructure/academic and physical facilities and their maintenance.

Management committee is also the appointing authority of Principal, Teaching and non-teaching staff.

Principal is the administrative head of the institution and gives direction and supervises with a focus on smooth functioning of administrative and academic/co-curricular activities. The main focus of the faculty is on teaching but simultaneously they are assigned multifarious tasks.

Presently there are 23 committees functioning at college level such as Admission, Cultural, Sports, Purchase, Time Table, Research, IQAC, Exam etc. and all the administrative works/co-curricular activities are executed through the Heads of the committees under the guidance of Principal.

Office is also the important part of college administration. There is office in charge who supervises the work of other office clerks and support staff.

The College administrative wing looks into the work related to admission, examination, appointments, purchase procedure, maintaining the daily record to interact with stakeholders, university, Government offices etc.

Management committee, Principal and all the teaching and non-teaching staff strictly follow the rules according to the norms of Government of Central Government, MHRD, UGC, Uttarakhand Government. The teaching and non-teaching faculty has the benefits of P.F., Casual Leave, Priviledge Leave, Medical Leave and Maternity Leave.

Recruitments of permanent teaching and non-teaching staff are done under the norms of Uttarakhand Government and Directorate Higher Education, Uttarakhand. Vacancy is advertised in the leading newspapers, application are invited and scrutinized. After the appointment of screening committee interviews are taken on the fixed date. Selected candidates are joined after the approval of University and Directorate, Higher Education. Promotion is also time bound according to the rules of UGC and Uttarakhand Government. Promotional policy is transparent and PBAC of the UGC is followed for the promotion of faculty under the Career Advancement Scheme. IQAC scrutinize API filled by the faculty keeping in view prescribed norms and process of promotion. After the recommendation of the screening committee and college management committee, the approval is taken from the Directorate, Higher Education following the due procedure.

The college has formed a Grievance Redressal Cell for students to and address complaints and grievance to solve them. The Principal is the head of the cell. The cell reviews the grievances received and resolves it within time limit. Identity of person filling complaint in suggestion box are kept confidential. The solution/decision with regard to grievance is communicated to individual of the college for further

action.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The college is aided by Govt. of Uttarakhand. Several schemes are functional for the welfare of staff in our college. Following schemes are available for teaching and non-teaching staff as per the norms of the Govt. of Uttarakhand.

- **Pension Scheme:-** All the teachers and employees who have been recruited before 2004 are entitled to life time pension.
- **National pension Scheme (NPS):-** Teachers and employees, who have been appointed after April 2004, are covered in this scheme.
- **House Rent Allowance:-** Regular teachers and non-teaching staff are provided HRA as per govt. rules.
- **Group Insurance Scheme:-** This scheme offers personal insurance and all the employees have to pay a fix annual premium of Rs.4200/ Rs. 2100/ and Rs. 1200/ are paid by teaching staff/class III employees/ and class IV employees.

- Gratuity is one of the retirement benefits offered by the employer to the employee upon retirement or leaving the job.
- **Maternity/Adoption Leave:-** Total of 180 days leaves are given to female employees for the delivery/adoption of maximum two kids.
- **Medical Leaves:-** Medical leaves for 365 days are given to the employees for any medical illness during whole service period.
- **Duty leaves** are granted for attending seminars, workshops and for other academic programs.
- **Casual Leave:-** in every academic session 14 casual leaves are provided to the staff members.
- **Privilege Leave:-** 10 privilege leaves are provided in every session.
- **Child Care Leave:-** Total 730 days leave given to female employees for taking care of their children up to the age of 18 years.
- **Job offers** to one of the family members after the sudden death of the staff in service.
- **Hill allowance** to all regular employees.

Additional welfare schemes for non-teaching staff:- the non-teaching staff get the facility of bonus from the govt.

Welfare schemes at college level:- The teaching staff association provides financial aid to the needy staff through contributory collection of funds as per requirement.

- A canteen facility is available in college premises for students and staff.
- The college management gives concession in fees for wards of employees.
- Uniform provided to all IV class employees.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 3.56

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
02	03	0	0	0

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.4

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
4	2	1	00	00

File Description	Document
Upload any additional information	View Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 9.83

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
06	02	00	03	02

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Based Appraisal Reports (PBAs) provide good feedback to Faculty and help them in understanding the changing needs of students. The college is affiliated to HNB Garhwal University Srinagar , Garhwal. We strictly follow the UGC regulations on minimum qualifications for appointment of teachers and other Academic staff for the maintenance of standards in Higher Education - 2010 (Regulation No. F 3- 1 / 2009 date June, 30 , 2010) together with all amendments made therein from time to time for teaching and non teaching staff.

we manage the system of Appraisal annually with the completion of each year of service. The objective is to evaluate on the one hand and to pinpoint potential aspects for improvement leading to for the progress and growth of the employee . Moreover , the faculty members wholeheartedly make efforts through teaching-learning , academic , Research and extra curricular activities . It is also based upon the relation with students colleagues and administration. Employee's self appraisal is reviewed for IQAC by the head of the Institution.

The salient features of the performance appraisal system are as follows:

(A) the performance of each faculty member is assessed according to the annual self assessment for the performance based appraisal system (PABs).

(B) promotions are based on PAB's Performa for UGC Career Advancement Scheme (CAS) that is based on the API score.

(C) The institute undertakes a wide range of activities besides academic for which faculty members are assigned additional duties and responsibilities which are most voluntary.

(D) the faculty members are informed well in advance of their due promotion.

Non-Teaching Staff : All non-teaching staff are also assessed on the basis of discharge of assigned duties.

Thus staff members are assessed through various parameters. The college has different committees through which faculty members contribute and give compliance as per assigned tasks which also

provide a basis for evaluation of organizing skills/talents of faculty members. In addition to this many questions in students feedback framed in a way to provide and insight in to faculty performance.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Response - Audit of office accounts is done internally as well as by external experts. Random Internal audit is done by at the end of each financial year by a team comprising of senior faculty members appointed at college level. Since 2018-19 Academic and Administrative Audit committee has been working for auditing overall performance of various academic and administrative units of the institutions. External audit is done by Departmental Audit team appointed by Director Higher Education and Auditor General of the state and report is sent to Account Officer, Joint Director, Registrar and Director Higher Education, Uttarakhand. Compliance to Audit objections raised by audit team is the responsibility of the Principal.

Last Audit was conducted by Auditor Accountant General Uttarakhand for the period of 01.10.2009 to 31.07.2015. The audit report of October 2009 to July 2015 compliance report has been sent to the Director, Higher Education, Haldwani. The Annual Audit details are sent to the Auditor Accountant General Office as per their demand from time to time. Next phase of auditing of colleges is underway in the state and college will go for Audit in due course.

During audit the utilization of funds given for sports & cultural events, seminars, career guidance and capacity building activities etc. are assessed thoroughly. Purchase committee constituted at college level also works for verification of purchases.

Funds acquired from U.G.C. are also audited and college has successfully submitted scheme utilization certificates up to 2011-12. But after that the institution has not received grants from UGC.

- N.S.S. audit is also carried out annually by the University NSS Audit Team.
- CAS fixation arrears and the income tax deducted are deposited within stipulated time.
- The college contributes its squirrel share to the appeals made by the government on National /Natural Calamities and other causes.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Institutional strategies for mobilization and the optimal utilization of resources.

The college is included under section 2f 12B of UGC Act 1956. College receives salary grants from Govt. of Uttarakhand and is also eligible to receive grants under various schemes of UGC. Infrastructural development of the institution is funded by its Management committee. Other regular activities are financed through various student funds. Some amount is also mobilized through donation from individuals, NGOs, SF course Fee etc.

IQAC/student welfare committees have been assigned additional task of mobilization of funds and to develop a system of optimal utilization of funds mobilised in the interest of students In the past some local NGOs/organizations have provided some support.

College is registered under the Societies ACT 1860 and 12A of income tax ACT 1961

Resource mobilization Procedure- students tuition fee and payments received under various heads like sports, cultural magazine library, maintenance etc. are the primary source to meet out various expenditures incurred during the year. In addition to this college management also extends help as & when needed. College Faculty has also developed Swayam Siddha Student Welfare Fund for full or partial financial support to students on need cum merit basis for supporting their studies.

Optimum utilization of resource

College has well planned procedures for optimum utilization of resources. Peons appointed on regular posts maintain the campus and class rooms clean. Few contractual support staff is also appointed through proper channel, some staff is recruited by management fund. These all work in coordination under the direction of principal and office incharge. Duties are assigned by the office Incharge to class IV employees. Available funds are utilized in a transparent manner through the cheques, RTGS or NEFT mode.

As per the advice/direction of principal and suggestions by IQAC available funds are utilized for developing facilities for college faculty & students. Management committee specifically looks after the maintenance and augmentation of college infrastructure.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC it is continuously working to improve the quality culture in all spheres of college activities through channelized efforts for promoting holistic academic excellence.

It prepares perspective plan of development for the college and execute it in a strategic way . IQAC has contributed significantly for institutionalizing the quality assurance strategies and process through these practices.

Student orientation program plays an important role in a student's transition to a college life. College organizes orientation programs for the newly admitted students with an aim at familiarizing them to an unknown campus environment, its faculty, infrastructure, work culture, teaching learning/evaluation process, different committees/curricular and co-curricular activities, course structure, discipline etc. Beside this, through these orientation programs second and third year students are acquainted with their new courses/syllabi, mentorship as well as carrer oriented activities. These programs are very beneficial to students specially in CBCS system because it makes them aware them about their course module, optional courses in different semesters. Principal address provides the gateway to students to pursue the programs. IQAC coordinator and co-cordinator along with other faculty members address provide students detailed information.

Annual Art & Craft Exhibition 'Abhivyakti' is an exclusive and regular feature of the college. With the initiative and direction of IQAC was taken to a higher level of National Exhibition.

In order to gain greater understanding and to observe new trends in contemporary art, National level Art Exhibition was organized in college campus in session 2018, in which more than 50 artists from all over India participated with our students. This Platform gave students opportunity to interact with artists and to observe their techniques and style of painting. A colored catalogue of this exhibition was also published.

A number of visitors from nearby places visited to see this wonderful Art exhibition was Art and handicraft work done by students are also exhibited for sale and purchase in exhibition, which provide tremendous possibilities in the art market to make students economically self dependent.

In addition to these IQAC contributed significantly in following areas also -

- Sensitized students for students satisfaction survey through various platforms.
- Introduced and initiated for funds to poor and meritorious students through Swayam Siddha Kalyan Kosh.
- Efforts taken for the construction of teaching, staff, Principal and common rooms.
- Invited the demands viz lab equipments/furniture/books/computers at the commencement of session and to ensure timely purchase.
- Registration of Alumni.
- Obtained and analized feedback from stakeholders and utilized them for the upgradation of college.
- Efforts to improve students attendance and to furnish KPI to be uploaded on the website of Directorate, Higher Education Uttarakhand.
- Initiated qualititative faculty exchange and students exchange programs, add on courses/training

- programs for teaching and non-teaching staff.
- Initiated internal academic and administrative audit.

File Description	Document
Upload any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The approach of IQAC has always been focused on the learner- centric teaching learning process . In accordance to this, it introduces and initiates the teaching learning process and modify after taking the reviews/suggestions at regular intervals in order to improve learning outcomes. Some measures undertaken by IQAC in this direction are:

- Regular meetings of IQAC in every quarter to review and to get suggestions.
- IQAC takes feedback analysis and utilises the outcome for college upgradation with due procedure. A link is provided on College website for online feedback.
- At the commencement of the session faculty members prepare the teaching plan and follow it strictly. At the end of semester they submit their syllabus progress report in writing.
- Biometric attendance system has been installed for teaching and non teaching staff since 2016. However conventional registers are also in use simultaneously. In addition to this, regular rounds are also taken during college hours by the Principal alongwith members of IQAC.
- Student attendance is maintained in attendance register for each paper in a regular way. Student with low attendance are shortlisted. Parents are informed through postcards and PTM's are organized to solve their problems.

- IQAC organizes meeting with teaching staff to review/update/monitor the teaching learning process. At the end of session faculty fills self assessment which is also mandatory for the promotion.
- Internal academic and administrative audit is also the best practice to review and implement teaching learning reforms which is done at the end of the session since 2018-19.
- After organizing any activity organizer shares outcomes with principal and IQAC for further improvements.
- Presentations, Debates, Online test, Class test, Quizzes, Internal exams, are organized/conducted to evaluate the students performance from time to time.

Through these measures college has recorded incremental improvements in various activities, methodologies and their outcomes. During the post accreditation period quality initiatives taken are as follows:

- Two classrooms, Principal room, Staff room have been constructed. Renovation of college office, labs and common room has been done.
- Improvement in ICT enabled teaching facilities has been made by modifying one room in ICT enabled classroom. ICT projectors have been installed. Beside this, internet facilities is provided in the campus to make online teaching effective and convenient .
- Various add on, value added, soft skill courses have been organized.
- Orientation programs for teachers and students have been organized. In addition to these a number of teaching and non teaching staff training programs have been conducted.

- Activities like Vistaar, Disha wall magazine and other board activities are being organized. The benefit of these activities is that a large number of students participate without disturbing the regular classroom teaching.
- Number of merit holders of our college in the university list is increasing year by year which is a best proof of incremental improvement in teaching learning process.

Important link are given below :-

<http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/Meeting-of-AQAR-2018-19.pdf>

<http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/2021/03/IQAC-Meeting-2017-18.pdf>

<http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/2021/03/IQAC-Meeting-2016-17.pdf>

<http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/Teachers-feedback-2019-20.pdf>

<http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/Student-feedback-2019-20.pdf>

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The college is a girls college and is well known in the city for providing a safe and secure atmosphere. Safety and security of girl students and female faculty members occupies a place of utmost priority for college authorities. Institution follows the norms of gender equity and sensitization and provides facilities for ensuring completely safe atmosphere for study / working of its students / faculty members. Various committees are working in this direction viz discipline, students welfare, student safety and empowerment and grievance redressal. Special mentoring counselling arrangements are made and students can discuss their problems with their mentor to find a solutions. Initiative taken by the institutions for promoting the cause of gender equity are summed as under :-

- Grievance redressal committee takes necessary action on sensitive issues.
- The entire college is covered under CCTV cameras and is fully covered with sufficient light. Total 32 cameras are installed at strategic locations to cover class rooms and campus.
- Notices are issued from time to time for awareness.
- A guard is posted at the main gate during college hours to ensure safety. Visitor's have to make entry in the visitor's book.
- A variety of programmes are conducted to create awareness about gender equity these includes nukkad natak, rallies, speech competitions, poster competitions etc.
- College provides three months free tiekwando training to empower girls.
- Programmes on cyber crime awareness are conducted by computer science department. Student Safety and Empowerment Cell
- Swavlamban- an initiative by drawing department is a step towards making girls self reliant.
- Students are nominated as member of various committee to provide them with leadership and managerial quality.
- There is a common room and an open sitting area for use in leisure time by students.

<https://www.youtube.com/watch?v=7SA31AN95Vg>

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy**
- 2.Biogas plant**
- 3.Wheeling to the Grid**
- 4.Sensor-based energy conservation**
- 5. Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

College is very sensitive to the cause of environment and has continuously devised ways and means to preserve a green environment through waste management. The college has a sprawling green campus and to maintain this students and faculty give priority to reduce waste at minimum.

Solid Waste Management

Solid waste management is done by collecting, treating, disposing of solid discarded materials. The waste generated by all types of routine activities carried out in the college includes paper, plastic, food, napkins, wraps etc. The daily waste is segregated at each level and source. Separate bins (Blue and green) are kept at strategic locations in the campus for the segregation of the waste so as to maintain cleanliness in the surroundings and arrangements are made for proper disposal of waste materials deposited therein. The solid waste is regularly collected by the Nagar Nigam carts. Dustbins are also kept in classrooms as well as in faculty rooms to collect the dust and paper waste. Organic waste is converted into biofertiliser by the composting method and used for plants as manure in the campus. Campus is connected to the city sewer line for the disposal of solid waste.

Waste segregation charts are displayed at strategic locations in order to educate students. To reduce waste students and staff are sensitized for the proper waste management practices through, lectures,

advertisements, door to door campaign and other activities. Green Brigade is playing a vital role to initiate this management. Activities based on Best out of waste for the waste management are conducted by Drawing and Painting Department.

Project covers, file covers are reused. Reuse of paper is a general practice that college follows seriously. Weeding out is done in library, all the departments and office. Old papers (Raddi) plastic, old newspapers, iron equipments of no use are sold out to vendors following due procedure.

Liquid Waste Management

The college focuses on proper management of liquid waste by following practices.

- Sprinklers are used in college for green area watering.
- Use of push button taps for drinking water supply.
- Stop Alarm bell is fixed for overhead water supply tanks.
- Waste water from the hand pumps and drinking water taps are reused for watering plants.
- Roof tap water tanks are cleaned and leakages are checked periodically.
- Water taps/pipe lines/ R.O. water filter/Water cooler are repaired as and when required.

E-Waste management :

- Regular maintenance of electricity fittings is done at regular intervals.
- Non-working equipments, computers, monitors, printers and batteries etc. as scrap materials are sold regularly.
- The printer cartridges are refilled as and when required, UPS batteries/inverter batteries are recharged, repaired, refilled/exchanged.

File Description	Document
Any other relevant information	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

Response: Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Our society has a rich cultural , regional , linguistic , communal socioeconomic and other multiple identities . Institution endeavours multi -dimensional initiatives through the board Activities like Disha and vistar , cultural as well as sport events .The institution displays regard for national integrity heroes ,days and anniversaries , regional languages ,Campaigns proposed at National, local as well as NGOs' level through participative and experiential learning exposures. Our students take part in rallies prone to national integrity , Ekta , akhand Bharat Campaigns or awareness programs, folk dances and cultural events like live painting shows , Ritu Rang ,Durga Stotra focusing on art, culture , environment and spirituality reflecting Vaidik age through dramatic Performances on Gargi-Yagyavalkya samvad , Apala vidushi etc. We celebrate National and international days like International Environment Day Yoga day ,Women Empowerment , Youth Day , National Science Day , Earth Day, Mothers' Day, Ozone day etc . We also try to focus and contribute to the social issues like Beti bachao Beti padhao, stress management help to needy ones, Education to young ones in routine as well as during covid-19 outbreak.

In future also we have Shiv Sankalp and Shubh Sankalp to spread multidimensional awareness among our students .

File Description	Document
Link for any other relevant information	View Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

College regularly arranges number of programs to sensitize students and employees towards the constitutional obligations and responsibilities of citizens.

College schedule begins with national anthem in the morning and ends with Vande Mataram. SVEEP (Systematic Voters' Education and Electoral Participations) of the election commission of India was introduced in our college to promote voter literacy. Electoral literacy club created awareness among students and the general public about voting. Voters pledge program were also organized. Volunteers of NSS spread awareness for casting votes in Central and State elections and they also helped the people by taking them to the voting booth. College celebrates national festivals and days with full enthusiasm. Independence Day celebrated annually on 15th August to pay honour to our freedom fighters followed by flag hosting and cultural programs. 26 January honours the date on which the constitution of India came into effect. It is celebrated to awaken constitutional values, rights, duties and responsibilities among students and staff. Annual college magazine Aprajita's special edition 'Loktantra' & 'Ek Bharat and Shreshtha Bharat' are dedicated to constitutional values and awareness among students. A series of program under the fortnightly program Yaad Karo Qurbani inculcated feelings, emotions and honour towards our nation. To commemorate 150th birth anniversary of Mahatma Gandhi various activities were organized through out the year. To propagate his messages skit, dance, essay and letter writing competition, poster competition, calligraphy competition on the famous quotes of Gandhi ji etc. The college also organised a massive rally through out the town to spread the messages of Gandhi ji. Gandhi movie directed by Richard Attenborough was broadcasted for students to understand the sanity of Father of Nation Mahatma Gandhi. The wall of Valour invokes patriotic feelings among students and make them aware about the sacrifices of our soldiers. Through Kargil Vijay Diwas college pays tribute and salute to our brave soldiers. To support the families of the martyrs, a collected amount by the staff & students is being sent to D.M. every year on the occasion of flag day. Sadbhawna diwas, Ekta diwas, Human Rights day, also celebrated by NSS unit of the college for inculcating the feelings of togetherness among its citizens. To mark the nationhood the institute celebrates national festivals and Birth/ Death anniversary of national personalities so that students can realize how national integrity defeats to the threats for unity, integrity and security of the nation.

Visit to places of historical importance like Jaipur and Agra were organized to introduced our students with our glorious past. Visit to local court, lecture on Democratic awareness through legal literacy, lecture on women's rights, celebrations on International woman's day etc. are organized to make our students aware for their rights & their duties too. For achieving the goal of corruption free India the responsibility lies equally with everyone. To spread awareness against corruption as well as to strike hard on falling moral and spiritual values of citizens college organizes debate competition and pledge session to eliminate

corruption from our society.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Institution Celebrates / Organizes National and International Commemorative days, Events and Festivals.

India has a very rich cultural heritage and is known for its cultural diversity. The College helps students to relate to the country's cultural heritage and connect with their roots. To achieve this objective college celebrates important National & International days and actively Participates in the National Flagship Program initiated by MHRD, University and the State Government offices College also celebrates all the National Heroes on their Anniversaries with great enthusiasm. The event is celebrated by lectures, rallies, debates, thought, presentations, essay writing, slogan writing, poster competitions, skit, singing wall, magazine, etc. The College Organizes Activities on days of National Importance to recall the events or contribution of our leaders in building the Nation and imbibes these in the moral and ethical behavior of

students. Art Exhibition, Rangoli, Competition and Nukkad Natak are organized focusing on socially relevant issues to sensitize students about these. Independence day, Republic day and Gandhi Jayanti, etc are celebrated every year with full zeal and enthusiasm. A brief description of the various programs /Activities being Organized in this regard is enclosed in the concerned view file.

File Description	Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document
Link for Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice: Taekwondo Training

The Context:- Our college is providing self-defense training for Taekwondo since the session 1992-93. Generally, it is seen that due to lack of confidence, physical fitness, and knowledge of self-protection techniques, girls often fail to react or report incidents of physical harassment. The main objective of the program is to empower girls So that they can defend themselves against physical assault. By this training, they can contribute meaningfully to build their overall development, shape their own personality and enhance their capacities. Taekwondo helps to enhance their confidence, self-awareness, discipline, and physical fitness. These techniques sharpen their reflexes and reduce mental stress.

The Practice:-Training like Taekwondo strengthens girls to take bold steps for self-protection. In case of any physical assault, girls need to protect themselves with hand to hand fighting skills and this training helps to develop many skills like -

- They learn how to strike properly through punch, kick, elbow, knee, etc. without self-injury.
- Learning how to generate power in striking and protect themselves under conditions of a sudden assault.
- Every year approx. 100 students attend three months training camp on the college campus. we had

taken it to new heights by providing diploma training and certificates for their professional development.

Challenging Issues:-

- 1. Maximum no. of students belong to rural and financially weak backgrounds with families having a conservative mindset, so it's not easy to convince their parents to make them join Taiquondo training sessions.**
- 2. Despite the problem of limited space in our college campus, sincere efforts have been taken for regular training in every session.**
- 3. The motive of providing free Taiquondo training in college is that there are students from the economically weaker section who can not afford personal training on their own.**
- 4. Being girls, our students have also the responsibility of their household works. So they are unable to give extra time for the training. Hence college has to set time schedule for training sessions according to their convenience.**

Limitations:- Being a girls institution also poses certain problems before participants:-

- 1. Most of the students belong to the periphery villages where the transportation system is lacking, so girls students can not come on their own they have to depend on their guardians.**
- 2. Proper ground for practice is not available on the college campus. So we have to depend on the community ground of our twin Institution S.D. Inter College for the practice as per the availability.**
- 3. Despite the Limitations Taekwondo is playing a vital role in empowering our girl's students in terms of safety, security, and self-defense.**

Evidence of Success:-

- 1. Keeping in view the interest security issues of the girls, a three-month Add-on course in Taekwondo is being run from the session 2014-2015.**
- 2. Some students participated in the district-level Taekwondo competition and won the medal. Now they are preparing for the state level.**
- 3. After completing advanced training successfully, some students become professional Trainers.**
- 4. On the basis of the National level Taekwondo fight, some students have also been selected for government jobs in the police department.**

Inference:-

- 1. Students are feeling mentally and physically strengthen after completing Taiqondo training.**
- 2. The training contributes to enhancing their confidence level and overall personality.**
- 3. Students should be provided an option to choose Taiqondo as a career by assisting them in various ways for higher-level training of this unique art.**

BEST PRACTICE 2-:Seminar /PPT Presentation

Higher Education institutions function in a dynamic environment and the impact of technology as a learning resource enables the student for all-around development. To achieve this goal B.Sc. students are encouraged to participate in Seminar presentations. The department of Botany was the pioneer of this seminar presentation, since the inception of B.Sc. classes in 1999. Afterward, the chemistry and zoology department followed suit. Today, student presentations are mandatory for every department in every semester.

GOALS:- To provide interdisciplinary knowledge and awareness so that students can think across the boundaries of the syllabus . ? To make the students computer savvy which is the need of the hour. ? To develop confidence in students for speaking publicly and to prepare them for performing better at higher levels.

The Context:- In the present system of education, those students who wish to enroll in higher studies should be competent in computer skills and have a deeper understanding of the subject through seminar and ppt presentations. It is an area that is mostly overlooked in school education. For this purpose, most of the students of II Year and III Year are targeted who have their own computer and who can work in groups.

Challenging Issues:- Most of the students who are from rural areas or from the lower-income groups do not have easy access to computers. To solve this problem either they make use of faculty laptops

or library desktops. Lack of faculty and IT-trained staff is also a major challenge.

The Practice:- Students are allotted different topics of general interest by the faculty and they are guided for the better outcomes. Most of the students prefer to work in groups and they utilize their free period for this purpose. In the beginning, students used overhead projectors with transparencies, but from the last few years, students are using the latest technology for PPT presentations. Students who don't have easy access and adequate knowledge of computers are helped by a group of peer educators to enhance their computer skills. Every year approx., 80 students take part in this best practice. Some of the topics for seminar presentation in session 19-20 is

DATE	NAME OF STUDENT	TOPIC	COMMENTS
24.02.2019	Khushnaseeb Khan, Annaya Tyagi	Plant diversity and our ecosystem	
25.02.2019	Aayushi Saini, Deeksha, Deepa	Agro biodiversity and cultivated plants	
26.02.2019	Farha, Baby, Gauri Tyagi	Loss of biodiversity at the genetic level at the ecosystem level	
27.02.2019	Mahima, Sandhya, Kanu Tomar, Aarti Anita	The Amazon basin its bio-diversity, recent fires in Amazon impact of these fires in Amazon	
28.02.2019	Heena Malik, Doli Saini, Anjum, and Anshu Devi	Organization associated with biodiversity i.e. IUCN, UNEP, UNESCO	
29.02.2019	Aarushi, Komal, Nargis, Nikita and Ilma	WWF, NBPGR, Bio-diversity Laws and legislation	
02.03.2019	Pinky, Fayaza, Aayesha Vartika	Bio-diversity regions of India	
03.03.2019	Avita Saini, Ijjat Khan, Nisha Rani, Poonam Saini and Shagufta	Oceanic bio-diversity the recent advances in the conservation of marine ecology freshwater ecology	
04.03.2019	Nitisha Bhatt, Payal Panwar, Priya, Renu Saini and Sheetal Ravi	In conservation and management strategies and awareness of conservation	
05.03.2019	Ritika Dhiman, Tejasvi Dhiman, Vaishnavi Sharma and Uzma	Bio-diversity awareness, social approach and ecosystem modeling	
06.03.2019	Nisha Chaudhary, Sashi, Manisha Negi, Shivangi Tyagi and Rashmi Nayar	Forest Fire in Australia, Loss of Biodiversity in Australia and Koala population of Australia	
07.03.2019	Payal Panwar, Shivani Saini, Sonam and Shana Parveen	Forest Fires of Uttarakhand reasons and control loss of bio-diversity in U.K.	
11.03.2019	Aakansha Chaudhary, Arjoo, Diksha Saini, Himani Rathi and Sheeba	Bio-diversity in India, regions and hotspot of bio-diversity	
12.03.2019	Kalash Tyagi, Swati, Muskan, Vaishnavi Sharma and Shivanshi Tyagi	Role of plants in relation to human welfare, wood and ornamental plants of India	
13.03.2019	Jyoti Pal, Priyanka, Vidhi Chaudhary and Deepshikha	Medicinal Plants of India and the Himalayas	

Limitations:- Because all the students are not computer savvy, hence it is a very difficult task for them. Many of them come from backward and poor families therefore computers and Laptops are out of their reach.

Evidence of Success:- Students are well equipped for higher education. Students feel themselves at par with those who are studying in premier institutions. Those girls who take teaching as their profession say they are more confident in their class due to this practice. It plays an important role in their all-round development. In some measures, illuminating alumni of our college are also the evidence of success. To mention a few Miss Bharati Chauhan is an IT professional in the U.S.A, Ms. Saniyah Khan an assistant professor, University of Sharjah, Dubai, Dr. Aarti a senior scientist O.N.G.C, Dr. Shikha a research associate NIH Roorkee Dr. Monika Panwar research associate F.R.I

Dehradun, Ms. Nidhi Garg AGM, I.D.B.I Gaziabad, Dr. Aditi Bhargava, scientist Germany. Dr. Shilpi Saini, Dentist South Africa, Dr. Rose Rizul, Assistant Professor A.M.U, Dr. Prachi Goyal, Botanist O.N.G.C

Inference:- This best practice of seminar presentations makes the routine classes more interesting and students show great enthusiasm. They have a better and wider understanding of the topics when they prepare PPT.

Suggestions:- It would be better if the department has more access to computers and if students are given some free data network. Computer education should be a part of the syllabus in all semesters to enable them to face all challenges of higher education.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Established with the *Shiv Sankalp* of *Balika Shiksha*, the college is one of the leading girl's institutes in the city Roorkee District Haridwar (UK). The college came into existence in 1966 and celebrated its golden jubilee in 2016. Our motto is

sa Vidya ya vimuktaye

Our vision mission is to facilitate and provide quality education to girls imbibing moral values fostering leadership and managerial excellence to serve the nation in the 21st century and excel by anticipating the needs of the society in delivering quality education. To educate girls is not only our main goal but to make them self-dependent and career-oriented is a need of the time. Moreover, the college has the mission to educate girls in the faculty of arts and science as per the curriculum of the University nurturing the academic talent of students in a disciplined environment of the institution. Cohesive leadership at all levels so as to provide a vibrant culture to accommodate the distinctive needs of all genres of students by continually developing new ways to improve programs and educational delivery systems for the promotion of girls' education in the district and state. In the present scenario, there is a lot of competition as well as opportunities can be there. Most of our students belong to rural areas and BPL families which does not allow them to pursue their career goals another challenging issue is that most of the students are coming from backward

families having a conservative mindset and it is difficult to convince them to make progressive approaches. Our active committees, whether teacher parents committee, career guidance cell and individual faculty members as well try to help parents maintaining the approach *Yatha Drishti Tatha Srishti*. To achieve this goal safe healthy and sustainable atmosphere is created for these girl students irrespective of caste creed and religion. With the set of high value and standard for quality education, we provide ample opportunities to the students of both UG and PG from different streams to mingle together in academic as well as extracurricular activities organized through different committees, subject councils well according to the guidelines of MHRD. The academic excellence of the college is reflected in the merit list of HNB Garhwal University as the results have been excellent. The drawing and painting department of the college has the distinct achievement of securing a University gold medal for 5 consecutive years to its credit. This excellence is a result of activities and various trainings, workshops and extension activities being carried out at the institutional level. The outcome of this can be seen that the college has been awarded CGPA 2.53 on 4 point scale at B grade by NAAC in 2015-16. The evidence of quality education is reflected in the fact that in the session 2017-18 Ms. Chanda (MA, Drawing and Painting) and Ms. Saima (MA, Political Science) both students were the Gold Medalist of HNB Garhwal University Srinagar Garhwal. Besides this Ms. Deepmala, Ms. Nisha, Ms. Ritu Goswami secured second, fifth and 10th positions respectively in Drawing and Painting. In the session 2018-19 Ms. Kamini in MA Drawing and Painting was the Gold Medalist in University. It is also evident that our students are cracking competitive exams despite their rural semi-urban and poor socio-economic background. In the session 2019-20 Ms. Vaishali and Ms. Poonam Divedi have cleared NET in Drawing and Painting. Ms. Shailja, Ms. Himani, Ms. Nishi Goswami, Ms. Pragya Sharma have cleared JAM where as MS Anchal has cleared NET in Drawing and Painting. Many of our students are serving in private and government sectors such as teaching, banking, administration research, etc.

We aim to deliver exceptional education and to make a significant contribution to society - locally, nationally and internationally. Institution consistently inspires students and provides a platform for methodological skill development, multidisciplinary scheme development, ethical and human values development. To promote an attitude for research and reading habits we have the campaigns like Vistaar-Aaiye Library Chale, and Disha Wall Magazine and various activities organized by subject councils. Reflections of folk culture and art for example live painting shows art galleries annual exhibition at the National level as well as inter- Collegiate level debate competitions, 15 days Sanskrit Sambhashan Shivir are among some of the best practices in the college. To enhance skill development Swabalamban, basic computer trainings, kal : Aaj Kal local campaign, Education to young ones were led by the college. We have a well-equipped library with many reputed journals and periodicals with internet facility. We also feel honored to submit that our student gems have been the center of attraction in fairs in IIT Roorkee. They have also registered their presence in events like Gyan Kumbh, Patanjali Yogpeeth Haridwar literature festival Haridwar, etc. To promote the academics students college has established a Book bank, uniform Bank Swayamsiddha scholarship for meritorious students. Now with Shiv Sankalp and Shubh Sankalp, the college is on its way to achieving many more milestones in the coming years

Kindly Consider the Concerned Links below:-

<http://www.ssdpcroorkee.org/ssdpc/merit-holder/>

<http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/NAAC-B-GRAD.jpg>

http://www.ssdpcroorkee.org/LargeFileDownloads/Final.pdf

http://www.ssdpcroorkee.org/ssdpc/wp-content/uploads/ABOUT-THE-LIBRARY1.pdf

File Description	Document
Link for any other relevant information	View Document
Link for appropriate web in the Institutional website	View Document

NAAC

5. CONCLUSION

Additional Information :

After the first cycle of NAAC accreditation keeping in view the recommendations of the NAAC team, College is continuously working to introduce various reformative and developmental measures in brief mention of these is as follows--

1. More effective mechanism is being using mentoring system and feedback from different stake holders to make teaching learning process more student centric.
2. Improved facilities for ICT enabled teaching learning.
3. Activities of career guidance cell have been intensified and also more workshops are being organised to impart such skills which will help the students in settle into a career.
4. Efforts to start more enrichment and add-on courses are also underway.
5. Regular publication of yearly Research Journal with a view to promote a research culture among faculty and students.
6. Establishment of book bank facility, departmental library in some science departments and starting Swayamsiddha Kalyan Kosh with faculty initiative to help needy students.
7. A Uniform bank has also been started to help the most needy few from uniforms contributed by final year batces.
8. Efforts have also been made to augment infrastructure, rennovation of certain segments has also been done to achieve better efficiency.

Concluding Remarks :

Sri Sanatn Dharm Praksh Chand Kanya Snatkottar Mahavidhyalaya, Roorkee has earned a reputation for academic excellence and disciplined atmosphere in the region. The College has a neat and clean campus and well qualified faculty. Students are exposed to an atmosphere of multidimensional interaction in colleges & through visits to other institutions as well. IQAC of the college is continuously organising activities and working for sestenance, assurance and enhancement of a quality culture the institution. Dedicated and hardworking faculty is continuously updating its skills and at the same time they spare no effort to bring the best out of students. Office, though understafted is working efficiently, students are diciplined and we are fortunate to have a management that is very supportive and extends all possible help in our quest for achieving excellence. With the support of all the stakeholders college is moving ahead to achieve new milestone but we also know excellence does not came overnight, it is a continuous process. We have chosen our goals and are moving forward... our best is still to come.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table border="1"><thead><tr><th>2019-20</th><th>2018-19</th><th>2017-18</th><th>2016-17</th><th>2015-16</th></tr></thead><tbody><tr><td>5</td><td>3</td><td>1</td><td>1</td><td>3</td></tr></tbody></table> <p>Answer After DVV Verification :</p> <table border="1"><thead><tr><th>2019-20</th><th>2018-19</th><th>2017-18</th><th>2016-17</th><th>2015-16</th></tr></thead><tbody><tr><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td></tr></tbody></table>	2019-20	2018-19	2017-18	2016-17	2015-16	5	3	1	1	3	2019-20	2018-19	2017-18	2016-17	2015-16	1	1	1	1	1
2019-20	2018-19	2017-18	2016-17	2015-16																	
5	3	1	1	3																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
1	1	1	1	1																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"><thead><tr><th>2019-20</th><th>2018-19</th><th>2017-18</th><th>2016-17</th><th>2015-16</th></tr></thead><tbody><tr><td>408</td><td>207</td><td>107</td><td>67</td><td>131</td></tr></tbody></table> <p>Answer After DVV Verification :</p> <table border="1"><thead><tr><th>2019-20</th><th>2018-19</th><th>2017-18</th><th>2016-17</th><th>2015-16</th></tr></thead><tbody><tr><td>78</td><td>48</td><td>107</td><td>67</td><td>62</td></tr></tbody></table>	2019-20	2018-19	2017-18	2016-17	2015-16	408	207	107	67	131	2019-20	2018-19	2017-18	2016-17	2015-16	78	48	107	67	62
2019-20	2018-19	2017-18	2016-17	2015-16																	
408	207	107	67	131																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
78	48	107	67	62																	
1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year</p> <p>1.3.3.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 175 Answer after DVV Verification: 175</p>																				
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <p><i>1) Students</i></p> <p><i>2)Teachers</i></p>																				

3)Employers

4)Alumni

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: B. Any 3 of the above

2.1.1 Average Enrolment percentage (Average of last five years)

2.1.1.1. Number of students admitted year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
516	487	520	528	516

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
516	528	520	527	516

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
540	540	540	540	540

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
600	600	600	600	600

Remark : Input updated based on supporting document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

2.3.3.1. Number of mentors

Answer before DVV Verification : 31
Answer after DVV Verification: 31

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
16	16	16	16	18

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
16	16	16	16	18

2.4.3 **Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

2.4.3.1. **Total experience of full-time teachers**

Answer before DVV Verification : 236.91

Answer after DVV Verification: 258

Remark : Input calculated from attached supporting document

2.6.3 **Average pass percentage of Students during last five years**

2.6.3.1. **Number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
418	353	393	399	436

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
418	353	393	399	436

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
496	482	497	419	455

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
504	482	497	423	455

3.2.2 **Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**

3.2.2.1. **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
05	10	09	06	01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
05	08	05	05	01

3.3.2 **Number of research papers per teachers in the Journals notified on UGC website during the last five years**

3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
13	36	15	06	07

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
02	20	02	0	0

3.3.3 **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.3.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
08	14	08	02	04

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
08	14	08	02	03

3.4.2 **Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.4.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
03	03	04	01	00

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
03	01	01	00	00

3.4.3 **Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

3.4.3.1. **Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
96	33	38	27	31

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
25	20	26	17	23

Remark : The new summary of extension and outreach programs given are not readable.

3.4.4 **Average percentage of students participating in extension activities at 3.4.3. above during last five years**

3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
5700	1731	1999	1306	1646

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
300	390	400	450	400

3.5.1	<p>Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year</p> <p>3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years Answer before DVV Verification:</p> <table border="1" data-bbox="308 392 1046 524"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>12</td> <td>20</td> <td>17</td> <td>09</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 604 1046 736"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>06</td> <td>10</td> <td>18</td> <td>15</td> <td>09</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	10	12	20	17	09	2019-20	2018-19	2017-18	2016-17	2015-16	06	10	18	15	09
2019-20	2018-19	2017-18	2016-17	2015-16																	
10	12	20	17	09																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
06	10	18	15	09																	
4.1.3	<p>Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)</p> <p>4.1.3.1. Number of classrooms and seminar halls with ICT facilities Answer before DVV Verification : 15 Answer after DVV Verification: 05</p>																				
4.1.4	<p>Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)</p> <p>4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs) Answer before DVV Verification:</p> <table border="1" data-bbox="308 1294 1046 1426"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>56.50</td> <td>0.71</td> <td>3.94</td> <td>1.01</td> <td>2.02</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1507 1046 1639"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>49.30</td> <td>0.97</td> <td>2.31</td> <td>0.14</td> <td>0.33</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	56.50	0.71	3.94	1.01	2.02	2019-20	2018-19	2017-18	2016-17	2015-16	49.30	0.97	2.31	0.14	0.33
2019-20	2018-19	2017-18	2016-17	2015-16																	
56.50	0.71	3.94	1.01	2.02																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
49.30	0.97	2.31	0.14	0.33																	
4.2.3	<p>Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)</p> <p>4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs) Answer before DVV Verification:</p> <table border="1" data-bbox="308 1919 1046 2051"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0.276</td> <td>0.349</td> <td>0.44</td> <td>0.13</td> <td>0.844</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	0.276	0.349	0.44	0.13	0.844										
2019-20	2018-19	2017-18	2016-17	2015-16																	
0.276	0.349	0.44	0.13	0.844																	

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0.09	0.23	0.79	0.16	0.66

4.3.3 **Bandwidth of internet connection in the Institution**

Answer before DVV Verification : A. 750 MBPS

Answer After DVV Verification: D. 05 MBPS – 10 MBPS

Remark : The JIO connections given are in name of Anuj Kumar , with address of his flat and not HEI Address, hence not considered

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
21.37	55.01	16.58	11.62	11.27

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
65.13	22.22	49.46	35.15	42.07

5.1.2 **Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

5.1.2.1. **Total number of students benefitted by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
39	18	26	29	26

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
13	0	0	3	0

Remark : HEI input updated for lists attached in respective academic years. The letters of

01.06.2021 not considered.

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1565	976	315	120	169

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
457	737	263	120	0

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year - wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
10	08	01	09	07

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	0	0

Remark : 2018-19- parwinder kaur considered. All others as suggested in previous DVV comments are to be considered in 5.2.3

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
05	09	0	0	01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
05	09	0	0	01

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
---------	---------	---------	---------	---------

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
18	09	11	06	07

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
18	09	11	06	07

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
55	92	72	82	63

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
36	78	59	71	54

6.2.3 Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**

4. Examination

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

6.3.2 **Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
02	03	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
02	03	0	0	0

6.3.3 **Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

6.3.3.1. **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
11	05	03	00	00

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
4	2	1	00	00

7.1.4 **Water conservation facilities available in the Institution:**

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Answer before DVV Verification : D.1 of the above

Answer After DVV Verification: D.1 of the above

7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above</p>
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2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 831 986 947"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>16</td> <td>16</td> <td>16</td> <td>16</td> <td>16</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1025 986 1137"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>162</td> <td>162</td> <td>162</td> <td>162</td> <td>162</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	16	16	16	16	16	2019-20	2018-19	2017-18	2016-17	2015-16	162	162	162	162	162
2019-20	2018-19	2017-18	2016-17	2015-16																	
16	16	16	16	16																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
162	162	162	162	162																	
2.1	<p>Number of students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1294 986 1411"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1465</td> <td>1476</td> <td>1459</td> <td>1394</td> <td>1370</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1489 986 1601"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1435</td> <td>1476</td> <td>1459</td> <td>1394</td> <td>1370</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	1465	1476	1459	1394	1370	2019-20	2018-19	2017-18	2016-17	2015-16	1435	1476	1459	1394	1370
2019-20	2018-19	2017-18	2016-17	2015-16																	
1465	1476	1459	1394	1370																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
1435	1476	1459	1394	1370																	
2.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1756 986 1872"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>496</td> <td>482</td> <td>497</td> <td>419</td> <td>455</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1951 986 2063"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>504</td> <td>482</td> <td>0497</td> <td>0423</td> <td>0455</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	496	482	497	419	455	2019-20	2018-19	2017-18	2016-17	2015-16	504	482	0497	0423	0455
2019-20	2018-19	2017-18	2016-17	2015-16																	
496	482	497	419	455																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
504	482	0497	0423	0455																	

3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
33	32	36	33	31

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
32	26	25	22	22

4.1 **Total number of classrooms and seminar halls**

Answer before DVV Verification : 15

Answer after DVV Verification : 16

4.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
77.87	55.72	20.52	12.63	13.29

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
85.03	67.52	72.06	63.57	52.21

4.3 **Number of Computers**

Answer before DVV Verification : 32

Answer after DVV Verification : 23